



**APPLICATION FOR  
ACTIVITIES  
INVOLVING WETLANDS**

**Supplemental Information  
Request**

**Applicability:** This application applies to new activities occurring in wetlands subject to Agency permit jurisdiction, including: construction of boardwalks, boathouses, roads, driveways, or retaining walls or construction or dredging of ponds.

**Instructions:** This Supplemental Information Request must be submitted with the General Information Request. Please answer all of the questions in each numbered section and complete all required plans, reports and other attachments. Type or print clearly in ink. If you need assistance answering the questions, please call the Agency at the above telephone number. **Mail three (3) copies of your application and required attachments to the Agency at the above address.** A site visit by Agency staff will be required. The Adirondack Park Agency Act provides that the time period for the review of this project will not begin to run until the Agency determines that the application is complete. The proposed project may not be undertaken until an Agency permit has been issued.

<b>1. Project Sponsor (as shown on the General Information Request):</b>
Name:

<b>2. Technical Advisors or Consultants</b>	
Name:	Name:
Authorized Representative:	Authorized Representative:
Mailing Address:	Mailing Address:
Telephone Number (daytime):	Telephone Number (daytime):
FAX:	FAX:

### **3. Detailed Project Description**

- a) Attach a written explanation describing all of the following:
- 1) The purpose and need for the proposed activity involving or affecting existing wetlands,
  - 2) why there is no practicable alternative to avoid working in the wetlands,
  - 3) how impacts to the wetlands have been avoided and minimized to the greatest extent practicable,
  - 4) the quantity in square feet of temporary excavation or fill and permanent excavation or fill,
  - 5) all temporary and permanent erosion and sediment control practices to be used to protect the wetlands during and after construction,
  - 6) final site stabilization and restoration methods (e.g., topsoiling and seeding, planting of trees and shrubs), including plant names and sizes,
  - 7) all other proposed compensatory mitigation measures, including constructing replacement wetlands, if any, and
  - 8) construction activities sequence of work.
- b) Provide scaled sketches of the proposed work areas and activities, including plan view and cross sections through the area of wetland fill, plans and details of any temporary or permanent structures to be placed in or affecting wetlands, and temporary and permanent erosion and sediment control practices to be employed.

### **4. Survey or Deed Plot**

Attach a Property Boundary Map which may be either a labeled and scaled copy of a survey map, deed plot or current real property tax map clearly showing the property boundaries and labeled with the tax map number(s).

## **5. Site Plan**

*The site plan map is the best way to show what you propose to do on the project site.*

**Attach a site plan map scaled at 1" = 40' (one inch equals forty feet) for each work site involving or affecting wetlands which is clearly labeled with the map scale, north arrow, date of preparation and name of preparer. Show and label all of the following within the proposed project limits for each area of proposed construction:**

### **a) Existing Conditions**

#### **Natural resources, including all:**

- 1) waterbodies, including ponds, rivers and permanent and intermittent streams
- 2) wetlands (to be delineated by Agency staff or by trained professionals with review by Agency staff)
- 3) floodplain boundaries and elevation of the 100-year floodplain
- 4) areas of bedrock at or near the surface
- 5) boundaries of existing vegetation cover types (e.g., forested, field, agricultural)
- 6) topographic contours at 2 foot intervals
- 7) natural swales and drainage features
- 8) any special plant or animal habitats contained on the NYSDEC Natural Heritage database

#### **Existing human-made resources, including all:**

- 1) principal and accessory buildings (label size, use and materials),
- 2) retaining walls, fencing and other structures,
- 3) public roadways, bridges, railroads, and parking lots (label size and materials),
- 4) intersecting private roadways and driveways (label size and materials),
- 5) sidewalks, stairways and other pedestrian facilities (label size and materials),
- 6) culverts, headwalls, ditches, settling basins and other stormwater management facilities (label size and materials),
- 7) overhead and underground public utilities located within the ROW,
- 8) guide rails and signs,
- 9) property lines, lot lines and easement lines, and
- 10) right-of-way lines of all municipal, county and State highways

**b) Proposed Development, including all:**

- 1) new principal and accessory buildings (label use, size, and materials),
- 2) retaining walls, fencing and other structures (label size and materials)
- 3) all new roadway and parking areas (label size and materials),
- 4) new sidewalks, stairways and other pedestrian facilities (label size and materials),
- 5) proposed property lines, lot lines, and easement lines,
- 6) construction limit lines,
- 7) grading and dredging limit lines and final grading at 2 foot intervals,
- 8) permanent stormwater management facilities (label size and materials),
- 9) new or relocated private and public utilities,
- 10) new guide rail and signs,
- 11) fuel and bulk chemical storage and dispensing facilities,
- 12) temporary access roads and work pads,
- 13) temporary stream diversions,
- 14) limits of vegetative cutting,
- 15) waste disposal areas,
- 16) new landscape development, and
- 17) limits of wetland fill and wetland mitigation areas. (See the Agency=s Compensatory Wetland Mitigation Guidelines@ - available upon request)

**6. Proposed Construction and Operation Dates**

- a) Estimated Start of Construction Date:
- b) Estimated Construction Completion Date:

**7. Proposed Landscape Development**

- a) Will the project involve landscape development (e.g., planting of trees and shrubs for screening, aesthetics or erosion control or establishment of turf areas)?  
 No  
 Yes

**b) If yes, provide a Planting Plan as follows:**

- 1) Provide and label on the Site Plan Map or on a separate plan the location of all proposed planting. Provide a keyed list that provides the species and common names, sizes, and whether the plants are nursery grown or field collected. (Note: The planting plan should only include native species or ornamental plants commonly found in the vicinity of the project site).
- 2) Provide specification, typical planting details, and seed mixes for temporary and permanent grassed areas.
- 3) Provide a plan for maintenance and care of all plantings during the initial period of establishment and during the post-construction warranty period.

**8. Use of Herbicides, Pesticides, Fertilizers, Sand and Salt**

- a) Will the operation of the project involve the use of herbicides, pesticides, fertilizers, sand or salt?
  - No
  - Yes
  
- b) If Yes, describe the type, proposed areas of use, storage and handling of all products:
  
  
  
  
  
  
  
  
  
  
- c) If using herbicides or pesticides, provide copies of all product labels.

**9. Construction Staging Areas**

- a) Describe the location and proposed use of all on-site and off-site construction staging areas for equipment and materials storage for the project.
  
  
  
  
  
  
  
  
  
  
- b) Describe how the staging areas will be restored after construction completion.

**10. Waste Disposal**

Describe the type, estimated quantities, methods of disposal and on-site and off-site disposal locations of all waste materials generated from the project.

**11. Prevention of Invasive Species**

Describe all provisions to prevent importing invasive species to the site during construction, including details for equipment sanitization. Explain how invasive species will be eliminated from the construction site if already present: