



M E M O R A N D U M

TO: Terry Martino

FROM: Daniel F. Kelleher

DATE: May 9, 2012

RE: Economic Services Unit Activities for April 2012

Unit activities were as follows:

Project: Regional Economic Development Councils

Duties Performed:

- Staff met with Megan Daly, Deputy Director for Regional Economic Councils to discuss the rollout of the 2012 CFA process and Agency involvement in the State Agency Resource Team; Jim Connolly was also in attendance
- Staff attended State Agency Resource Team webinar explaining the next step of the process and how different agencies will be involved in the implementation of the Regional Plans
- Staff be serving on the State Agency Resource Teams for the Capital Region, Mohawk, and North Country regions
- Staff is developing plans to support each of the Council's strategies that were identified in their respective plans.

Project: NYSERDA Cleaner Greener Communities Regional Sustainability Planning Program

Duties Performed:

- Staff met with representatives of the consulting firm Ecology and Environment Inc. to discuss the NYSERDA funded sustainability plan that they will be developing; Agency Staff Holly Kneeshaw, Brian Grisi, Robyn Burgess, Jim Connolly, and Dan Spada were also in attendance
- This North Country Regional Council Priority Project will include a greenhouse gas emissions inventory, a sustainability plan, and an implementation strategy for the 7-county North Country Region
- Agency staff Dan Kelleher will be the point of contact at the Agency for the project

Project: Adirondack Recreational Plan

Duties Performed:

- Staff is supporting the Adirondack Partnership's Adirondack Recreational Planning effort through guidance and assistance at monthly meetings.

Project: Adirondack Scenario Planning

Duties Performed:

- Staff had an interview with Kathy Hornback of the "Mapping the Future of the Adirondack Park" group to provide insights in advance of the joint DEC/APA Scenario Planning conference to be held June 18th and 19th

Project: Ticonderoga Community Housing (Pre Application 2012-0055)

Duties Performed:

- Staff is assisting EPS Suzanne McSherry in the review of community housing pre-application 2012-0055. The project is the first to be proposed under the Agency's new "Community Housing Bill"
- Staff will be meeting with the potential applicant, as well as the Adirondack Community Housing Trust in the near future to discuss implementation

Project: Community Outreach

Duties Performed:

- Agency planning staff Brian Grisi and Special Assistant for Economic Affairs, Dan Kelleher, met with the Town of Chesterfield (Essex County) Supervisor Gerald Morrow on April 12, 2012. The meeting served to introduce Mr. Kelleher to the supervisor and to discuss the two industrial parks the town developed
- Staff provided Kathy Clark, Code Enforcement Officer for the Town of Hague with a "how-to" on how to analyze economic development benefits of projects
- Staff will be meeting with an assemblage of business leaders in the town of Hague in May to discuss how economic development projects in the Park can impact them

Project: J&L Steel Site Remediation

Duties Performed:

- Staff was on monthly phone call involving DEC, St. Lawrence County, and local economic development officials
- P-Site and ERP programs are still progressing as scheduled and no significant changes have occurred since March meeting

Project: 2012-0059 Ticonderoga Meat Processing Facility

Duties Performed:

- On May 1st, 2012, Agency issued a Project Notice of Completion for a meat processing facility in the Town of Ticonderoga

Project: Hamlets 3: Smart Growth and Expansion of Hamlets in the Adirondack Park

Duties Performed:

- Agency Staff Dan Kelleher (Special Assistant for Economic Affairs), Jim Connolly (Deputy Director of Planning), Brian Grisi (Local Planning Assistance Specialist), and Robyn Burgess (Environmental Program Specialist 1) met with Roger Trancik and Bill Johnston of Roger Trancik, FASLA, Urban Design Consultants to discuss phase 2 of their project.
- Phase 2 of Hamlets 3 entails trainings in local communities on how to implement the project's proposals
- Agency staff will continue to assist the team through attendance at trainings as it enters the training phase of the project.