

Draft



Regulatory Programs Committee  
May 17, 2012  
Agency Meeting  
REW:mlr

**Regulatory Programs Committee  
May 17, 2012**

**AGENCY MEMBERS, DESIGNEES AND EXECUTIVE STAFF PRESENT**

Leilani Crafts Ulrich, Chairwoman  
Richard Booth, Member  
Arthur Lussi, Member  
Frank Mezzano, Member  
William Thomas, Member  
Jen McCormick, Designee, NYS Department of Economic Development  
Dierdre Scozzafava, Designee, NYS Department of State  
Robert Stegemann, Designee, NYS Department of Environmental Conservation  
Terry Martino, Executive Director

Member Sherman Craig, was not present for Agency meeting.

The Committee convened at 9:25 am.

1. Approval of April Draft Regulatory Programs Committee Minutes

On motion of Mr. Lussi, seconded by Mr. Booth the Agency unanimously adopted the Draft Agency Minutes of the April 19, 2012 meeting.

2. Deputy Director (Regulatory Programs) Report (R. Weber)

Mr. Weber highlighted the Workload Summary Report and he highlighted projects referenced in the High Profile Report.

Mr. Weber explained the difference in number of Class A and B numbers reported in relation to the total number of applications received in March, and he noted he will revise the report to show the accurate number of Class A and B projects received monthly and yearly as now reported.

Chairwoman Ulrich briefly discussed the preapplication process and asked if staff inform the Board the number of preapplications that become projects and are issued permits. Mr. Lussi stated he is encouraged by the preapplication process for both applicants and staff. Mr. Weber agreed the preapplication process is a valuable tool to both staff and applicants.

It was suggested that our public survey sent with each permit be revised to allow comments from the public regarding the preapplication process at the Agency.

Mr. Monroe suggested an exit conference be considered with applicants when an application is withdrawn. He is most interested in what influenced the applicant to withdraw their application from review.

Mr. Weber briefly discussed Regulatory Programs monthly report.

3. Review of Previously Approved Project 2004-31 (S. McSherry)

A 21-lot subdivision of 299± acres involving wetlands and having 10,500± feet of shoreline on Union Falls Pond, an impounded portion of the Saranac River, a designated Recreational river under the NYS Wild, Scenic and recreational Rivers Act.

Agency members agreed the review of previously approved projects is very useful and appreciated by the Board members.

4. Old Business: NO

5. New Business: NO

**Adjournment:** The Regulatory Committee meeting adjourned at 11:15 am.

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Note: The power point presentations referred to herein are on file at the Agency. Copies are also available for inspection on request.