



**M E M O R A N D U M**

**TO:** Agency Members and Designees

**FROM:** Leilani Crafts Ulrich, Chairwoman

**DATE:** August 8, 2012

**RE:** 2013 Agency Meeting Schedule

The following 2013 meeting schedule is proposed for review by the Agency at the August 16<sup>th</sup> Agency meeting:

January 10-11  
February 14-15  
March 14-15  
April 11-12  
May 9-10  
June 13-14  
August 8-9  
September 12-13  
October 10-11  
November 14-15

Based on field work demands in July and the holidays in December, those meetings will be scheduled based on need. In those instances where meetings will be conducted in July and December, they will be scheduled for a Friday date to be determined.

LCU:dal