



**Adirondack
Park Agency**

KATHY HOCHUL
Governor

BARBARA RICE
Executive Director

Receptionist

The NYS Adirondack Park Agency is seeking a full-time receptionist. Duties to include but not limited to answering the switchboard, greeting and assisting walk-in clients, administrative assignments and other related duties. This is an hourly position. Pay is dependent on experience. Hours are 8:30am-4:30pm, Monday-Friday.

Send letter of interest and resume to: NYS Adirondack Park Agency, ATTN: Human Resources, PO Box 99, Ray Brook, NY 12977 or via email to Humanresources@apa.ny.gov. More information can be located at www.apa.ny.gov