

 <p>P.O. Box 99 • Ray Brook, New York www.apa.ny.gov</p>	<p>General Permit 2005G-4R Application</p>	<p>Project #:</p>
	<p><b>Application for Hunting and Fishing Cabins Greater Than 500 Square Feet in a Resource Management Area</b></p>	

Instructions: *All questions must be answered completely. Submit this form with the required attachments in person or by mail to the Adirondack Park Agency at the above address. A site visit by Agency staff will be required. You may not begin or undertake the project unless or until you have received the general permit certificate signed by Agency staff and record it in the County Clerk's Office. The Agency may request pertinent additional information during the course of its review regarding the application based on the specific scope and extent of your proposed project and the existing site conditions found at the project site.*

### Section I – Eligibility

This general permit application is for the construction of a “hunting and fishing” cabin on a lawful parcel in a Resource Management area involving 500 square feet or more of floor space but less than 1,250 square feet or an otherwise jurisdictional hunting and fishing cabin in conformance with the Agency’s regulatory definition. No such cabin involving 500 or more square feet of floor may be constructed in Resource Management without an Agency permit. Agency permits are also required for such cabins in critical environmental areas and river areas (outside Hamlet and Moderate Intensity Use) among other jurisdictional bases. The proposed hunting and fishing cabin and related pit privy, if proposed, must occur at least 100 feet away from any APA-jurisdictional wetland, and must meet the shoreline setback requirement of Section 806 of the Adirondack Park Agency Act and New York State Wild, Scenic and Recreational Rivers System Act.

For purposes of this general permit, a hunting and fishing cabin means a cabin, camp or lean-to or other similar structure designed and used only for occasional occupancy and primarily for hunting and fishing and similar purposes that:

- (i) is a one-story structure but may include a sleeping loft;
- (ii) is built on posts or piers and does not have a permanent foundation;
- (iii) is served by a sanitary pit privy or chemical toilet and does not have a conventional, on-site wastewater treatment system;
- (iv) does not have pressurized or indoor plumbing (this prohibition does not preclude a kitchen sink with appropriate grey water leach pit); and
- (v) is not connected to any public utilities (such as electric, phone, cable, water or sewer systems).

**SECTION II**

**1. Project Sponsor(s) \***

Name(s) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone (Daytime): (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

**2. Current Property Owner(s) (All named on the current deed of record)**

\_\_\_\_ Check if same as project sponsor(s)

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone (Daytime): (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

\* The project sponsor is any person having a specific legal interest in property who makes application to the Agency for the review of a project proposed on such property. Documentation demonstrating such legal interest must be provided such as a current deed or purchase contract.

**3. Authorized Contact Person**

I do not choose to have an authorized contact person.

If you, the project sponsor, choose to have your real estate agent, lawyer, surveyor, engineer, contractor, or another person act on your behalf before the Agency, please complete the following authorization:

I hereby authorize: (name) \_\_\_\_\_

Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_

Telephone (Daytime): \_\_\_\_\_ FAX: \_\_\_\_\_

to act as my agent in all matters relating to this permit application before the Adirondack Park Agency. I acknowledge that all contact regarding the permit application will be through my authorized contact person. I understand that I am ultimately responsible for the accuracy of the information contained in this permit application and for compliance with all terms and conditions of any permit issued to me by the Agency.

**4. Project Site**

Town: \_\_\_\_\_ County: \_\_\_\_\_

Road: \_\_\_\_\_

Tax Map Number (see your tax bill): Section: \_\_\_\_\_ Block: \_\_\_\_\_ Parcel: \_\_\_\_\_

Name of Waterbody if on shoreline: \_\_\_\_\_

**5. Prior Agency Contact**

a. Has there been any previous discussion with Agency staff regarding this project or project site, or has any Agency staff visited the project site? \_\_\_\_\_

If YES, provide the name of the APA staff person, if known:

\_\_\_\_\_

b. Has the project site been the subject of a past Agency action (i.e., project application, variance, jurisdictional inquiry, enforcement case or wetland flagging)? \_\_\_\_\_

If YES, provide the past project number, jurisdictional inquiry number, enforcement case number or wetland delineation boundary flagging number, if known:

\_\_\_\_\_

**6. Certification, Authorization and Signatures**

I HAVE PERSONALLY EXAMINED AND AM FAMILIAR WITH THE INFORMATION SUBMITTED IN THIS APPLICATION, INCLUDING ALL ATTACHMENTS, AND I HEREBY CERTIFY AND AFFIRM THAT THIS INFORMATION IS TRUE, ACCURATE AND COMPLETE AND THAT THE PROJECT PROPOSED IN THIS APPLICATION COMPLIES WITH THE APPLICABLE ELIGIBILITY CRITERIA LISTED IN SECTION 1 ABOVE.

I HEREBY AUTHORIZE THE ADIRONDACK PARK AGENCY AND MEMBERS OF ITS STAFF TO ENTER ON THE PROPERTY DESCRIBED HEREIN FOR THE PURPOSES OF CONDUCTING SUCH INVESTIGATIONS, EXAMINATIONS, TESTS AND SITE EVALUATIONS AS IT DEEMS NECESSARY, AT REASONABLE TIMES AND WITH ADVANCE NOTICE WHERE POSSIBLE, TO VERIFY INFORMATION CONTAINED IN OR RELATED TO THIS APPLICATION FOR A PROJECT PERMIT.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Date

Signature(s) of all Landowner(s) from current deed of record:  
(Required for all applications)

\_\_\_\_\_  
\_\_\_\_\_ Date

Signature of all Project Sponsors (if not the current landowners)  
(Required for all applications)

\_\_\_\_\_  
Signature of Authorized Contact Person: \_\_\_\_\_ Date  
(Required if designated in Section 3 of this application)

### SECTION III – Required Attachments

**(Your application will not be processed without all of the required attachments listed below.)**

Attach and label, as **ATTACHMENT A** on 8-1/2" x 11" paper, **a written detailed narrative describing the proposed project.** Include the name and address of the Project Sponsors. Explain how water will be provided to the site, how wastewater will be handled, and whether use of a generator is proposed. Also describe how the structure will be used, how often and by whom. If the structure is to be used by people other than the applicant, describe relationship and whether any consideration (payment) shall be given for the use of the structure.

Attach and label, as **ATTACHMENT B**, **a full scale copy of any available survey map, or, if there is no available survey map, the current real property tax map, or a topographic quadrangle map** clearly showing the property boundaries of the project site and any tax parcel or lot that the project site was part of on May 22, 1973. The map must clearly and accurately depict its scale.

Attach and label as **ATTACHMENT C**, **a scaled SITE PLAN MAP** clearly labeled with the map scale, north arrow, date of preparation and name of preparer.

Draw the map or plat to a scale of one inch equals fifty feet (1" = 50'). Show the entire project site. For larger parcels, show the entire property at a smaller scale, e.g. 1" = 200' or 1" = 400' and show the area of development at 1" = 50'. Show and label, as applicable, the following:

- a. all existing property boundary lines and proposed lot lines, including any existing or proposed rights-of-way or easements;
- b. all existing bodies of water, including the water body name and the mean high water mark for any navigable stream, river, pond, lake or intermittent stream;
- c. all mapped or delineated wetland boundaries within 150 feet of the proposed development area;
- d. all existing and proposed structures (e.g., hunting and fishing cabin, sheds, signs, fences, docks, decks, boathouses), including location, size, and use;
- e. all existing and proposed paved and unpaved roads, driveways and parking area, including locations, dimensions, and construction materials;
- f. all existing and proposed public utilities denoting whether overhead or underground;
- g. all existing on-site wastewater treatment systems and water supplies;
- h. all existing vegetative cover types (e.g., fields, woodlands, shrub areas, lawns) ;
- i. all temporary and permanent erosion control and stormwater management facilities (if any), including ditches, swales, culverts, catch basins and sediment basins;
- j. the proposed limits of planned vegetative clearing (complying with minimum shoreline cutting restrictions); and
- k. all proposed landscape plantings, including plant name and size.

Attach and label, as **ATTACHMENT D**, **a complete copy of the current recorded deed(s)** for the project site. If you have an executed contract or agreement to purchase or lease the property,

please provide a copy of relevant portions as part of your application in order to establish your legal interest in the project.

Attach and label, as **ATTACHMENT E, a complete copy of all recorded deeds (not just abstracts) for the project site back through and including May 22, 1973.** Make a notation on the bottom of each deed, indicating what current tax map number(s) go with each deed.

Attach and label, as **ATTACHMENT F, a copy of the filled out and signed Local Government Notice Form.** If the Local Government Notice Form indicates that approval is required from the local municipality, the applicant should provide the following:

- a) a copy of the local application or, if issued at the time of this application, the written approval document (e.g., permit or signed subdivision plat);
- b) the minutes of all meetings at which the project was discussed; and
- c) a copy of the provisions of local ordinances, laws or regulations pertaining to the project or a statement from the municipality that the project meets the requirements of the local ordinance and may be approved as designed.

Attach and label, as **ATTACHMENT G, a copy of all permits or approvals** necessary from local, state, or federal agencies for this proposed project. Provide names and phone numbers of key points of contact with said agencies. Provide copies of written approvals and other permits received.

Attach and label, as **ATTACHMENT H, the following information;**

- 1) Provide scaled floor plan and building elevation of the proposed hunting and fishing cabin labeling exterior building materials and colors.
- 2) Provide detailed plans for any gray water system serving the cabin and any sanitary pit privy for black water.

June 2010