

2019 Adirondack Park Local Government Day Conference

FAQ's

Q: When is the Conference?

A: Wednesday April 3 from 1:00-5:00pm with a Social at 5:00pm
Thursday April 4 from 8:30am-4:15pm

Q: How do I register for the Conference?

A: 1) Complete Registration Form
2) Payment by check or voucher payable to the Crowne Plaza Lake Placid.
3) Tax exempt form, if applicable and if paying by a tax exempt organization check/voucher.
4) Mail the above to: **APA, LGD Conference, PO Box 99, Ray Brook, NY 12977**

Q: Why can't I download the form from the website?

A: Firefox has issues when viewing certain Adobe pdf files, you can download via another web browser (Internet Explorer) or use the smaller "print" version.

Q: What is on the agenda for the 2019 Conference? (Available in February)

A: See agenda on Agency website www.apa.ny.gov

Q: How much does the Conference cost?

A:

- The per person pre-registration (before March 20) fee is:
 - Not tax exempt and/or paying with a personal check: **\$70.91**
 - If tax exempt and paying by check/voucher from a tax exempt organization: **\$66.08**
- The late registration fee (after March 20) is:
 - Not tax exempt and/or if paying by a personal check: **\$90.91**
 - Tax exempt and paying by a tax exempt organization check/voucher: **\$86.08**
- There is no fee to only attend on Wednesday, but please pre-register so we can accommodate everyone.

Q: Why do I have to add tax if I am paying by personal check?

A: NYS Tax Law does not allow persons from tax exempt organizations to make certain purchases (including food) using personal payment. For additional tax exempt information please refer to the NYS Department of Taxation and Finance website www.tax.ny.gov.

Q: What is included with my Conference fee?

A: This fee covers the use of the conference center, morning and afternoon break refreshments, buffet lunch and all Conference events.

Q: Who should my check or voucher be made payable to?

A: The **Crowne Plaza Lake Placid.**

Q: Can I pay by credit card?

A: In order to keep costs down (credit card companies charge a fee) we strongly encourage the use of checks and vouchers for payment.

Q: Where can I find lodging for the Conference?

A: Lodging is available on-site at the Crowne Plaza Lake Placid for a special rate of **\$99 per night** (+ tax if applicable). For this special rate, identify yourself as a participant in the Adirondack Park Local Government Day Conference. You may book by calling (518) 523-2556 or 1-877-570-5891.

Q: I registered but now I cannot attend the Conference can I get a refund? **Before March 20th**

A: Yes please contact the Crowne Plaza directly

After March 20th

A: No but you may substitute someone else

Exhibitors (Vendors)

Q: How do I become an Exhibitor at the Conference?

A: 1) Complete Exhibitor Registration Form.
2) Payment by check or voucher payable to the Crowne Plaza Lake Placid.
3) Mail the above to: **APA, LGD Conference, PO Box 99, Ray Brook, NY 12977**

Still have a question? Email us at LocalGovernment@apa.ny.gov