



M E M O R A N D U M

TO: Terry Martino

FROM: John Burth, Shaun LaLonde, Ariel Lynch, and Doug Miller

DATE: January 3, 2013

RE: Action, Coordination, and Efficiency (ACE) 2012 Report

The ACE group focuses on overlapping work responsibilities between programs within the Agency to determine the best way to address a given landowner's situation and improve overall efficiency. The following is a summary of instances involving certain types of overlaps that we tracked in 2012.

Jurisdictional Office & Regulatory Programs Division

We are tracking how many Jurisdictional Inquiry Forms (JIFs) are Jurisdictional Minor Projects and then tracking them through the pre-application and permitting process. We began this program in April of 2011, so our 2012 numbers cover January to December of 2012.

In 2012, we received 46 JIFs that turned out to be Jurisdictional Minor Projects, or an average of 3.8 each month. In each case, we sent the landowner a JIF Supplement Form, rather than a full application, and opened a pre-application file with an assigned Environmental Program Specialist available to answer questions.

Of those 46, we received 11 JIF Supplement Form responses (or applications) for a return rate of 23.9 percent.

Of those 11 applications, we issued 9 Permits (including 1 General Permit), 1 NJ determination, and have 1 application that remains incomplete.

Of the 9 Permits issued, 5 applications arrived complete and only 4 of them required a Notice of Incomplete Permit Application.

Enforcement Program & Jurisdictional Office

During the full 2012 calendar year (January - December), we coordinated when a potential violation was found through review of a JIF by referring the JIF to enforcement to address the violation and answer the initial jurisdictional question. There were 18 enforcement cases opened based on referrals from JIFs in all of 2012.

Of those 18 enforcement cases, 14 cases have been resolved and 16 of the JIFs have been answered.

Regulatory Programs Division & Enforcement Program

With the current Master Action Database (MAD), we are unable to track the number of times we wrap-in violations found through review of permit applications. We will be able to track these occurrences with MAD 2.0.

During the full 2012 calendar year (January - December), we coordinated when resolution of an enforcement case required an after-the-fact permit. There were 8 after-the-fact permits issued in 2012 and 3 applications under review at the end of 2012.

Resource Analysis and Scientific Services (RASS)

In March 2012, we added a member of the RASS division to our ACE group: Shaun LaLonde. The RASS division reviews materials for every Agency division, often including a site visit. See the RASS report for more details.

New in 2012, however, were RASS field visits with the JIF office. In 2012, RASS engineering staff accompanied JIF staff on 10 field visits. This combined approach is more efficient for the Agency and the landowner since it often results in design modifications that avoid the need for a variance (e.g., retaining walls), while at the same time resulting in greater protection of the Park's resources at a lower cost to the Agency and the landowner.