



**M E M O R A N D U M**

**TO:** Terry Martino  
**FROM:** Jim Connolly  
**DATE:** September 5, 2013  
**SUBJECT:** Highlights of Planning Division Activities for August 2013

**REGIONAL PLANNING**

No report this month.

**STATE LAND and UMP REVIEW ACTIVITIES**

The majority of staff time was spent working on the 2013 classification package. This included working on the response to public comments, preparing for and participating in numerous meetings, and drafting the FSEIS.

State land staff met with RASS and regulatory staff to review a project on Lake George.

State Land staff coordinated efforts with RASS and Regulatory staff for two projects that resulted from a flooding event and required immediate attention.

On August 30, State Land staff conducted a field review of DEC construction of a new Community Connector snowmobile trail segment between Wells and Speculator in the vicinity of Gilmantown.

State land staff provided assistance to Regulatory division to complete visual analysis in the Town of North Elba.

State land staff met with DEC staff as part of recreation facility development and planning on Forest Preserve.

State land staff provided training to Agency staff regarding use of new GPS cameras.

State land staff worked with legal staff regarding permits for regulated activities on State land and in wetlands. State land staff reviewed a jurisdictional inquiry for a snowmobile trail bridge in the Black River Wild Forest.

State land staff reviewed a snowmobile work plan for trail re-route in the Wilmington Wild Forest.

State land staff reviewed snowmobile work plan for trail construction in the Vanderwhacker Wild Forest.

State land staff coordinated with other staff to transition to new GIS server.

State land staff made field visits to examine campsites and scenic vistas in the Saranac Lakes Wild Forest as part of the Unit Management Plan Review.

State land staff completed historic resource reviews for several projects as part of the NYS Historic Preservation Act in the following locations: the Town of Lewis, the Town of Fine, and the Town of Stratford.

State land staff gave a presentation on accessibility in the outdoors.

State land staff reviewed the Camp Santanoni Historic Area Unit Management Plan.

State land staff provided instruction to Paul Smith's students on accessing accessible recreation trails.

State land staff presented information to Paul Smith's students on the use of GIS at the Adirondack Park Agency.

State land staff met with DEC staff at Camp Santanoni Historic Area to review proposed management and existing boundaries.

State land staff reviewed a jurisdictional inquiry for the William C. Whitney Wilderness area regarding trail re-routing.

State land staff developed a GIS tool to assist with wetland delineation on the Remsen-Lake Placid Corridor.

State land staff developed GIS maps for a mountain biking planning meeting for the Moose River Plains.

State land staff attended a planning meeting for mountain biking in the Moose River Plains Wild Forest.

State land staff made a field visit to the Sargent Ponds Wild Forest as part of permit review.

### **CARTOGRAPHY AND INFORMATION ANALYSIS**

GIS Agency Program Administration/Training/Data Management/Software Management - Staff managed the transfer of Agency GIS functions from the Agency's failing GIS server to the new replacement GIS server. Ensured Lookup System functions properly for all staff. Worked with advanced GIS users to ensure their project data was all moved properly and in a timely manner. Assisted RASS staff with photogrammetric workstation access and management of digital photo files. Provided training and assistance to JIF staff in the mapping of JIF transactions.

GIS Data Management/ Consultation - Staff managed St. Lawrence County Recreational Trail data, importing data into the GIS and Lookup System for JIF staff review.

GIS Data Management - Staff continued development of a new reference layer showing the location of over 1,000 historic aerial photos of the park taken in 1968. These black and white, paper photos have been used by Agency staff for decades. Finding the correct photo covering an Agency transaction has been difficult and time consuming. This new index layer will soon be available to all staff through the LUS.

GIS Consultation - Staff provided assistance to DEC ITS staff, Tim Daly regarding wetlands data in the park.

Web Content Management - Staff trained Keith McKeever, Public Information Officer in steps necessary to update certain Agency web content.

Web Content Management - Staff updated Agency content including Board Member information.

Web Administration/Content Management - Staff managed Agency website content migration from a failing in-house server to a new replacement server.

Administrative Tasks - Staff completed on-line mandated training, "Language Access for Frontline Employees"

Administrative Tasks - Staff prepared monthly reports.

Administrative Tasks - Staff managed email pending system changes.

August GIS/Web Task Summary:

Task	Count
GIS Agency Program Administration	1
GIS Consultation	3
GIS Hardware/Software Management	1
GIS Map Production	12
GIS Data Management	3
GIS Training	1
LUA Boundary/Blue Line Inquiry	11
Map Amendments Review	2
State Land Classification/Reclassification Review	1
Web Administration	1
Web Content Management	3
Administrative Tasks	3

JEC:WVL:KGP:KDR:MSK:JWB:lhb