



M E M O R A N D U M

TO: Terry Martino

FROM: Kathy Regan

DATE: November 5, 2014

RE: Planning Division Activity Report for October 2014

This report reflects monthly activity of the State Land and other planning staff within the Division.

APSLMP CONSULTATIONS

UMP Development/Review

- Participated in a meeting organized by the Adirondack Powder Skiers Association (APSA) to discuss SLMP compliance issues associated with backcountry glade skiing.
- Participated in a conference call with the Department regarding issues associated with backcountry glade skiing.
- Completed review of a team draft UMP for the Eighth Lake Campground.
- Provided consultation to DEC staff regarding primitive tent sites proposed in the Chazy Highlands team draft UMP.
- Provided comments to DEC staff regarding a proposed boat launch at the Meacham Lake Intensive Use Area.
- Participated in the first public meeting for the upcoming DOT/DEC update of the Remsen-Lake Placid Travel Corridor UMP, held in Utica the evening of October 28. Dan Kelleher attended the October 29th meeting in Old Forge.
- Participated in a call with the Department to review SLMP Compliance issues with the Saranac Lakes Wild Forest UMP.

APA/DEC MOU Consultation

- Determined a UMP amendment would be necessary to draw down the pond for the control of Eurasian Milfoil at Taylor Pond.
- Reviewed a proposal from Darren Freshwater Institute to place a weather research station at Mossy Point.
- Participated in a conference call with the Department regarding the dam at Bog River.
- Reviewed a proposal for a trail re-route of the trail to Whiteface Landing in the Saranac Lakes Wild Forest.
- Completed review and approval of a DEC snowmobile trail work plan for a short reroute of the Island Pond Trail in Lake George Wild Forest.
- Initiated review of four DEC snowmobile trail work plans for maintenance work on existing trails in Aldrich Pond, Moose River Plains, Shaker Mountain and Jessup River Wild Forests.
- Conducted two site visits with DEC staff to the Essex Chain Lakes. The purpose of each visit was to help DEC staff develop proposals to resolve certain access issues prior to the upcoming release of a public draft of a Stewardship Management Plan (SMP) for the area.

Permit Review

- Reviewed a pre-application for a cell tower near Lyon Mountain.
- Consulted with RASS and Regulatory Program staff regarding the 814 Order issued to DOT to repair the slope failure along the Upper Cascade Lake. Reviewed the Vegetative Management Plan for this Order, which will be implemented next Spring.

State Land Violation

- Discussed field work conducted at the Bear Creek (AKA Mill Creek) road work area with DEC Region 6.

APSLMP REVISION

Substantive Revision

- Announced that the Agency will begin a public process to consider amendments to the Adirondack Park State Land Master Plan (APSLMP), including amendments associated with the Essex Chain of Lakes. Staff established meeting times and places for four public listening sessions: Albany, Ray Brook, Old Forge and Newcomb. Forty-six people attended the Ray Brook meeting and thirty-seven people attended the Newcomb meeting. Public reaction to this format has been very positive.

PARK POLICY AND PLANNING

Parkwide Recreation Planning

- Attended 2014 Draft Open Space Plan public hearings in Watertown and Ray Brook.
- Attended a Core Team meeting of the Great South Woods Project held at the SUNY College of ESF campus in Syracuse.

Outreach

- Staff presented an overview of the Agency to two International groups, one from Germany and one from Japan.

ADMINISTRATION (State Land Staff)

Reporting

- Monthly reports and weekly reports have been written.

Training

- All staff completed mandatory State training modules. Additional modules are due to be completed by the end of November.

HISTORIC PRESERVATION ACT REVIEW

- Reviewed proposed projects in the Towns of Essex and Ticonderoga.

October State Land Tasks Summary:

Task	Count	Year to Date
APSLMP Consultations	22	162
APSLMP Revision	1	15
Park Policy and Planning	5	38
Administration	2	31
Historic Preservation Act Review	1	24

GIS AGENCY PROGRAM ADMINISTRATION

Consultation

- Corresponded with Katherine Kiyantsa, ITS GIS Program Office regarding the Agency's benefit use cases and data schema of parcel GIS data acquired from Park counties. Information was provided as guidance for the Statewide Parcel Map initiative.
- Wrote an informational memo to Agency Staff regarding improved mapping of the Park BlueLine and its availability as a mapping layer in the Lookup System.
- Analyzed 2010 Census data of North Elba population removing the prison population from town totals as requested by Agency Economic Affairs staff.
- Analyzed current real property parcel data Park-wide to determine the number of parcels with 15 or more acres of Moderate Intensity Use and the number of parcels with 30 or more acres of Low Intensity Use in the Park as requested by Agency Counsel.
- Provided consultation to State Land staff regarding GIS work being done on the Great South Woods initiative for DEC by ESF.
- Analyzed Park watershed sub-basin data for future inclusion in the Agency's Lookup System as requested by RASS staff.
- Provided training instructions to Regulatory Program staff regarding mapping and data entry of regulatory transactions.

- Provided instructions to Regulatory Program staff regarding search and retrieval in the Lookup System of all APA Project Review Sites within a given calendar year.
- Provided consultation to Agency State Lands staff regarding availability of State land area classifications on the Agency's interactive mapping portal.
- Analyzed US Census data in Fulton, Saratoga, and Hamilton counties for the area around Northville as requested by Agency Economic Affairs staff to report on population change between 2000 and 2010 and industry employment trends over the past ten years.
- Wrote a brief regional context description for inclusion in the Hamlet Economic Plan for the Town of Northampton and Village of Northville being developed by Agency Economic Affairs, Local Government Services, and Planning staff.

Data Management

- Supported JIF staff with deletion of wrongly entered JIF transaction records.
- Conducted extensive quality review of Agency watershed sub-basin data covering the Saranac/Chazy river basins and the Lake Champlain/Lake George watersheds. Major edits were required to fix mapping and coding errors of nested sub-basins created by contractors to the Agency working under these wetland/watershed mapping projects. Also reviewed data schema of all other major watershed projects the Agency has been involved in for consistency and completion.

GIS MAP PRODUCTION

- Produced a regional base map of the Northville area for Agency Economic Affairs staff to be included in the Hamlet Economic Plan for the Town of Northampton and Village of Northville.

MAP AMENDMENTS REVIEW

- MA2014-02 (Putman, Town of Moriah) - Issued DSEIS on proposed amendment. Public hearing is scheduled for November 12, with public comment period ending on November 24.

- MA2014-03 (Wilmington) - Preparing DSEIS for a request from the Town of Wilmington to reclassify two areas, totaling approximately 210 acres, from Rural Use and Low Intensity Use to Moderate Intensity Use.
- MA2014-04 (Linder, Westport) - Received an application from a landowner in the Town of Westport requesting a change from Resource Management to Moderate Intensity Use, contingent upon connecting the property to the existing municipal sewer system. The Town and Agency staff has discussed a potential "conditional" map amendment process, where the Agency could approve an amendment to Hamlet, but the map would not change until the infrastructure is in place. The land subject to this application is an area that the Staff and the Town had considered in their discussions. Since this request has come from a private landowner, the Agency has requested that applicant get a resolution from the Town in support of proposal.

WEB ADMINISTRATION/CONTENT MANAGEMENT

- Posted EPS Trainee 1 job position.
- Posted Agency Board resolution commending the Town of Inlet for water quality legislation.
- Posted a notice for public comment requesting information regarding delegation of variance approval authority.
- Posted public meeting schedule and presentation for SLMP Amendments.
- Assisted Press Officer posting announcement of public listening sessions for State Land Master Plan amendment process.
- Monitored the State's communication and progress working towards the required implementation of the NYS Banner/Universal Navigation on our website.
- Provided instructions to Agency Administration staff regarding best procedures for updating the Agency Agenda document throughout the monthly mailing process.

ADMINISTRATION (GIS STAFF)

- Prepared monthly reports.
- Attended training - Essentials of Supervision: Gauging Your Supervisory Skills.
- Completed training - Equal Employment Opportunity: Rights and Responsibilities
- Completed training - Reasonable Accommodation in Programs and Services for Individuals with Disabilities.
- Completed training - Sexual Harassment in the Workplace.
- Presented information on the Agency's mapping and GIS program to student from Future Generations Graduate School.
- Attended the Directions Pre-Retirement Seminar held on September 25, 2014 at the Crowne Plaza in Lake Placid.
- Attended training for ITS ticket support process.
- Looked for missing Agency light tables and consulted on air photo archive file cabinet movement in Cart Room.

October GIS/Web Tasks Summary:

Task	Count	Year to Date
GIS Agency Program Administration	13	113
GIS Map Production	1	91
LUA Boundary/Blue Line Inquiry	0	45
Map Amendments Review	0	19
State Land Classification/Reclassification Review	0	1
Web Administration/Content Management	6	47
Administrative Tasks	6	26