



**TO:** Terry Martino  
**FROM:** Kathy Regan  
**DATE:** February 4, 2015  
**RE:** Planning Division Activity Report for January 2015

*This report reflects monthly activity of the State land and other planning staff within the Division.*

### **APSLMP CONSULTATIONS**

#### **UMP Development/Review**

- Met with DEC staff regarding the Saranac Lakes WF UMP to discuss primitive tent sites separation.
- Received a draft UMP amendment for a lean-to in the Pepperbox Wilderness. Staff requested additional information and have determined that a site visit is needed this spring.
- Received a draft UMP amendment for the Black River Wild Forest snowmobile trail system. Staff have drafted comments and will be meeting with DEC staff in February.
- Received and reviewed the Grasse River Wild Forest Initial Draft UMP. Staff will meet with the Department in early February to discuss.
- Met with DEC staff to assist in developing the preferred alternative for the amendment to the 1996 Remsen-Lake Placid UMP.
- Conducted field work with DEC concerning snowmobile trail development proposed within the Vanderwhacker Mountain Wild Forest. This project would require a UMP amendment.
- Met with the coach of the U.S. Women's biathlon ski team to discuss potential trail design alternatives for a portion of the Remsen-Lake Placid Travel Corridor.

#### **MOU Consultation**

- Conducted field work in the Vanderwhacker Mountain Wild Forest for the placement of a lean-to at Stoney Creek Pond. This is a replacement lean-to and its relocation will bring it into compliance with the SLMP.
- Met with DEC Regional and Central Office staff to identify potential Community Connector routes which could substitute for the present snowmobile use of the Remsen-Lake Placid Travel Corridor.
- Participated in a conference call with the Department to discuss the use of private land best management practices for State land projects.

- Consulted with Region 5 DEC staff concerning replacement of a lean-to at Duck Hole in the High Peaks Wilderness. The new location will bring it into compliance with the SLMP.

## **APSLMP REVISION**

### **Update/Ministerial Revision**

- Corrections, which would be considered to be ministerial, are being identified in the SLMP.

### **Substantive Revision**

- Posted the summary of public comments on the Agency's web page. Staff have been developing proposed actions and alternatives. Staff have scheduled a meeting with the stake holder groups for late February.

## **PARK POLICY AND PLANNING**

### **Parkwide Recreation Planning**

- Participated in a conference call with the Department regarding UMP planning priorities in the Great South Woods Complex planning area.
- Met with Joe Dadey and Jack Drury to discuss SLMP issues which may become relevant with their recreational planning efforts.
- Attended the Great South Woods Project's first "local knowledge" workshop in Piseco Lake.
- Identified snowmobile trails in the southern and central Adirondacks that have been closed as identified in UMP management actions, but were still shown as open in the Department's GIS data. This information was shared with the Department.
- Worked with the Department to evaluate the proposed Cross Country Ski Trail guidance, which has been developing over the past months.
- Met with the smaller working group to further develop/adopt the Cross Country Ski Trail guidelines and to discuss developing similar guidance for tree ski trails.

### **Training/Conferences**

- Attended ALLUDP training.
- Attended the Forest Preserve Advisory Committee meeting in Albany on January 9<sup>th</sup>.

## **ADMINISTRATION (State Land Staff)**

### **Reporting**

- End of year and annual reporting.
- Monthly and weekly reporting.

**Training**

- Training new staff member on State land issues.

**Other**

- Moved new staff person into the planning division office.

**HISTORIC PRESERVATION ACT REVIEW**

- Provided instruction to Regulatory staff regarding new Historic Preservation online tool provided by the State Historic Preservation Office (SHPO).
- Assisted with submission to the NY State Historic Preservation Office (SHPO) regarding review of projects in the Town of Wilmington and Long Lake.

January State Land Tasks Summary:

<b>Task</b>	<b>Count</b>	<b>Year to Date</b>
APSLMP Consultations	13	13
APSLMP Revision	2	2
Park Policy and Planning	8	8
Administration	4	4
Historic Preservation Act Review	2	2

**GIS AGENCY PROGRAM ADMINISTRATION**

**Consultation**

- Provided assistance to Local Government and Economic Services staff analyzing and mapping agricultural parcels in the Adirondack Park.
- Provided assistance to Regulatory Programs Division with creating graphics for slide presentation for P2014-0048.

**Data Management**

- Provided assistance to the JIF office regarding mapping of JIF transactions.
- Provided assistance to Planning staff regarding mapping of local government variances.

**Hardware/Software Management**

- Performed the following on two Agency Photogrammetry computer workstations: Installed and updated ArcGIS software, Stereo Analyst Extension, and license manager software; Determined and set the best operating system, Nvidia graphics card, network, and GIS software settings; Tested and established best practices for stereo image pair storage and processing; Trained and discussed setup with staff end-users.

- Provided guidance to Administration regarding purchase of software maintenance of Stereo Analyst for ArcGIS extension used in 3D photogrammetric mapping.

### **GIS MAP PRODUCTION**

- Produced map of the Adirondack Forest Preserve 1982 vs 2015 at the request of the Governor's Office.
- Recreated map of Essex Chain roads that was displayed at SLMP listening sessions for Adirondack Mountain Club.

### **LUA BOUNDARY/BLUE LINE INQUIRY**

- Provided guidance to Legal regarding P2014-0225 land use area boundary questions in the Town of Willsboro.

### **MAP AMENDMENTS REVIEW**

- Met with members of a steering committee to discuss possible map amendments, including Hamlet expansion, in the Town of Crown Point.

### **WEB ADMINISTRATION/CONTENT MANAGEMENT**

- Posted Proposed Emergency Project Regulations information to the home page.
- Posted information about the Approved Woodworth Lake Subdivision Project to the home page.
- Revised press release ColdFusion web pages to conform to new branding requirements release by New York State.
- Posted Adirondack Park State Land Master Plan Public Comment Summary information to the home page.
- Updated all Agency web pages containing our old APA logo and web banner. Created a new web banner using the new branding logo required by the NYS Branding initiative. Uploaded all pages to our website.

### **ADMINISTRATION (GIS STAFF)**

- Completed 2014 Annual Report summary

Memo to Terry Martino

February 4, 2015

Page 5

January GIS/Web Tasks Summary:

<b>Task</b>	<b>Count</b>	<b>Year to Date</b>
GIS Agency Program Administration	6	6
GIS Map Production	12	12
LUA Boundary/Blue Line Inquiry	2	2
Map Amendments Review	2	2
State Land Classification/Reclassification Review	0	0
Web Administration/Content Management	5	5
Administrative Tasks	1	1

KR:WWL:KGP:JWB:MSK:MM:lhb