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LEILANI CRAFTS ULRICH
Chairwoman

TERRY MARTINO
Executive Director

**MINUTES OF THE ENFORCEMENT COMMITTEE
MEETING HELD ON
May 14, 2015**

The Enforcement Committee convened at 11:25 a.m.

Enforcement Committee Members Present: Karen Feldman (Enforcement Committee Chair). Richard Booth, Arthur Lussi, William Thomas.

Other Members or Designees Present: Leilani Ulrich (Agency Chairwoman,) Sherman Craig, Dede Scozzafava, Dan Wilt, Bradley Austin (DED), and Robert Stegemann (DEC).

Agency Staff Present: Terry Martino, (Executive Director), Ariel Lynch (Environmental Program Specialist 2), Rick Weber (Deputy Director, Regulatory Programs), Frederick Aldinger (Environmental Program Specialist 1), Emily O'Mahoney (Environmental Program Specialist 1), Sean LaLonde (Soil and Water Engineering Specialist), Sarah Reynolds (Associate Counsel), Robyn Burgess (A.P. Local Planning Assistance Specialist), Mary Reardon (Secretary 1), Keith McKeever (Public Information Director), and Annemarie Peer (Keyboard Specialist 1).

Others Present: Fred Monroe, (Executive Director, Local Government Review Board)

Committee Chair Feldman opened the meeting at 11:25 a.m.

John Burth, Environmental Program Specialist 2, presented a report on the current process enforcement staff use to investigate and resolve potential violations.

Mr. Burth presented the common ways staff become aware of potential violations, including reports from the public, staff observations, review of Salesweb, referrals from other agencies and self-reporting through review of JIFs or Project applications.

Mr. Burth reviewed the steps of the investigation process including an initial review, contacting the landowner, site visits, resolving violations by voluntary compliance or settlement agreements, and when it is necessary to file settlement agreements in county clerk's office and/or seek civil penalties.

Mr. Burth discussed the five most common types of alleged violations addressed by the Enforcement Program in 2014, and reviewed the outcomes of actual cases. These types of cases include wetlands, subdivisions, shoreline structure setback, shoreline cutting, and permit violations. Mr. Burth also reviewed Salesweb, the database used by staff to monitor new subdivisions as they occur in the Park.

After a brief answer and question period Committee Chair Feldman closed the meeting at 12:12 p.m.