



LEILANI CRAFTS ULRICH
Chairwoman

TERRY MARTINO
Executive Director

MEMORANDUM

TO: Terry Martino
FROM: Kathy Regan
DATE: November 4, 2015
RE: Planning Division Activity Report for October

This report reflects monthly activity of the State land and other planning staff within the Division.

APSLMP CONSULTATIONS

UMP Development/Review

- Summarized public comments for the Essex Chain Lakes Complex UMP.
- Summarized public comments for the Whiteface Mountain IU Area (Porcupine Lodge) UMP amendment.
- Provided Geographical Information System (GIS) technical assistance, utilizing 3-D Stereo imagery, to DEC staff as part of planning for trail development projects.
- Completed review and provided comments to DEC and DOT staff on the proposed final draft, 2015 Amendment to the 1996 Remsen – Lake Placid Travel Corridor Unit Management Plan.

APA/DEC MOU Consultation

- Conducted site visit to review development of the Camp Santanoni – Lake Harris snowmobile trail segment in the Vanderwhacker Wild Forest.
- Consulted with Region 5 DEC staff concerning utility company tree cutting activity along an electric line in Lake Placid.
- Consulted with DEC and DOT staff concerning snowmobile trails and replacement of guide rails along State Highway 30 near Mason Lake, north of Speculator.
- Consulted with DEC staff concerning trail relocation in Whitney Wilderness Area involving wetlands.
- Consulted with DEC staff concerning newly proposed shoreline access structures involving wetlands on easement lands in the Town of Long Lake.

APSLMP REVISION

State Land Classification

- Conducted two days of site visits with DEC staff on the McIntyre East and Boreas Ponds tracts.

Substantive Revision

- Drafted the DSEIS for the proposed APSLMP amendment.
- Attended two meetings with DEC staff to review possible amendments to the APSLMP.
- Worked with DEC staff to craft language for a new section of the APSLMP concerning individuals with disabilities.

PARK POLICY AND PLANNING

Park-wide Recreation Planning

- Participated in four Great South Woods interagency and “Core Team” meetings.
- Undertook various efforts related to State land planning for backcountry skiing, including making presentations to the Agency Board and the Forest Preserve Advisory Committee (FPAC), conducting field work and holding meetings with DEC staff.
- Worked with DEC staff to establish an interagency (APA/DEC) working group charged with developing and instituting a methodology to assess the carrying capacity of water bodies of the Adirondacks, as required by the APSLMP. Set a date for a first meeting of the group in late November.

Training/Conferences

- Participated, in conjunction with DEC staff, in a conference call for LEAN UMP.
- Attended a grand opening for a newly developed community trail network in North Elba on behalf of the Agency.

ADMINISTRATION (State Land Staff)

Reporting

- Produced weekly and monthly reports, attended Division monthly meeting.

Training

- Hosted a Wetlands Workshop for DEC Foresters and Planners.
- Presented a summary of the APA, with emphasis on State lands, to new DEC Foresters.
- Conducted mandatory State training modules.

October State Land Tasks Summary:

Task	Count	Year to Date
APSLMP Consultations	9	114
APSLMP Revision	6	29
Park Policy and Planning	11	55
Administration	4	27
Historic Preservation Act Review	0	19

GIS AGENCY PROGRAM ADMINISTRATION

Consultation

- Represented the Agency at *Demographic Trends in the Adirondacks* held at the Rockefeller Institute of Government in Albany, hosted by the Adirondack Research Consortium on October 7th. Several presenters spoke about the general declining population in the Adirondacks.

Data Management

- Continued Cartographic Administration map revisions of the Official APLUDP/SLMP GIS data. Completed all State land mapping in Franklin County and the Town of Long Lake.

GIS MAP PRODUCTION

- Requested a price quote for reprinting of the Agency's Adirondack Park Land Use and Development Plan and State Land facsimile map. The Agency has periodically printed copies of this map since 1973 and provided them to the public for free. The last printed version was produced in 2009. The Agency currently has no copies remaining.

LUA BOUNDARY/BLUE LINE INQUIRY

- Provided Blue Line advice to Regulatory Programs for property in the Town of Peru, Clinton County.

WEB ADMINISTRATION/CONTENT MANAGEMENT

- Attended the NY.Gov Agency Website Redesign Conference at the State Library in Albany on October 14th. Learned about the process all state agencies are required to undergo to present a single statewide presence for all agency websites.
- Posted a graphic and link for Domestic Violence Awareness Month to the homepage.

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- Posted information for public comment on possible FOIL and SEQR rule-making to the homepage.

ADMINISTRATION (GIS STAFF)

- Completed monthly reports, attended Division monthly meeting.

October GIS/Web Tasks Summary:

Task	Count	Year to Date
GIS Agency Program Administration	2	96
GIS Map Production	1	69
LUA Boundary/Blue Line Inquiry	246	3001
Map Amendments Review		13
State Land Classification/Reclassification Review		2
Web Administration/Content Management	3	111
Administrative Tasks	2	26

LOCAL GOVERNMENT SERVICES PROGRAM

Outreach

- **Lake George:** Met with the Town's CEO and new Planning & Zoning Director to discuss the Town's ALLUP.
- **Lake George:** Presented information at the Town Board meeting regarding the status and process of amending the Town's sanitary code.
- **Village of Port Henry:** Attended the final Village Dissolution public information meeting.
- **Managing Local Government Conference:** Attended the 24th annual Potsdam Managing Local Government Conference.

Correspondence and Consultations

- **Hague:** Provided the Town with information regarding a proposed subdivision.
- **Chester:** Provided the Town with information regarding a 1985 permit.
- **Caroga:** Provided the Planning Board Chair with an update on the proposed zoning code.
- **Lake George:** Provided the Planning Director with information regarding the Town's ALLUP.
- **Arietta:** Provided the Planning Board with information regarding pre-existing dwellings and subdivisions.

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- **Queensbury:** Provided the public with information regarding commercial subdivisions.
- **Caroga:** Provided the CEO with information regarding Agency wetland jurisdiction.
- **Hague:** Provided the Zoning Administrator with information regarding density and multi-district lots.
- **Queensbury:** Provided the Building Department with information regarding septic variances.
- **Lake George:** Provided the Town with information regarding the Agency's septic regulations.
- **Lake George:** Provided the Town with information regarding a proposed heliport.
- **Chester:** Provided the CEO with information regarding application of density requirements.
- **Hague:** Provided the Zoning Administrator with information regarding conversions of cabin colonies.
- **Westport:** Provided the CEO with information regarding a proposed bridge replacement.
- **Bolton:** Met with a property owner to discuss possible options following a variance reversal determination.
- **Arietta:** Provided the Town with information regarding General Municipal Law 239-m.
- **Lake George:** Provided the Town Planning Director with information regarding the enforcement process.
- **Horicon:** Provided the Town with information regarding group camps.
- **Canandaigua Lake Watershed Council:** Provided the council with information regarding shoreline controls in the Adirondack Park.
- **Regulatory Programs:** Provided staff with information regarding the zoning map in the Town of Bolton.
- **Regulatory Programs:** Provided staff with information regarding a bridge replacement in Westport.
- **Jurisdictional Office:** Provided staff with information regarding retaining walls in the Town of Lake George.
- **Jurisdictional Office:** Coordinated with staff regarding a jurisdiction determination for a project in Bolton that was reversed by the Agency.

Agency-approved Local Land Use Programs (ALLUPs)

Amendments

- **Bolton:** The Town submitted a new draft version of its zoning law last year for informal review. It will result in a complete repeal and replacement of the existing local law. Agency planning and legal staff provided review comments to the Town and met with Town officials and consultants to discuss review comments. Consultants for the Town are revising the document and continue to seek guidance from staff on elements of the approved local land use program requirements.
 - Status: Remains in the informal review process with no additional activity from the previous month.

- **Caroga:** The Town has submitted a revised zoning law for informal review. The Planning Board is working with the Fulton County Planning Office to prepare the document. Staff met with Town officials in February to discuss the proposed law and its compliance with the Agency-approved local land use program.
 - Status: Remains in the informal review process. Agency LGS and Legal staff have reviewed the September version of the proposed zoning code and forwarded comments to the Town for their response.

- **Colton:** The Town is completing a working draft to revise its zoning and subdivision laws. Staff met with the Town Supervisor in August 2014 to discuss the status of the amendment.
 - Status: Remains in the informal review process with no additional activity from the previous month.

- **Edinburg:** The Town submitted a draft revised zoning and subdivision law for informal review in September 2014. It addresses temporary and transient uses and also corrects typographic errors in the existing zoning document. Staff have provided informal review comments to the Town.
 - Status: Remains in the informal review process with no additional activity from the previous month.

- **Horicon:** The Town submitted draft revised zoning and subdivision laws for informal review. The changes will result in a near-complete repeal and replacement of the existing laws. Agency planning staff met with Town of Horicon Town Supervisor, Town Clerk and Zoning Administrator on several occasions to discuss the proposed local laws and provided a review draft for the Town to consider in June 2014.
 - Status: Remains in the informal review process and staff continue to provide guidance on specific elements of the proposed local law.

- **Johnsburg** - The Town submitted draft amendments for informal review and a notice of Lead Agency for SEQR. The Town proposes to revise the definition of "lot;" create a simplified process for a minor boundary line adjustment; allow the inclusion of wetland acreage in calculating overall intensity for new subdivisions;

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and modify the number of copies of application materials required. Staff met with the Town Supervisor in August 2014 to discuss the status of the amendment.

- Status: Remains in the informal review process with no additional activity from the previous month.
- **Lake George:** The Town submitted several new and revised draft amendments for informal review. Chapter 134 - Sewage and Chapter 135 - Erosion, Sedimentation, and Stormwater have been revised to include APA staff review comments from in the spring of 2014. New proposed amendments on Tree Removal and Land Clearing and several revised definitions
 - Status: Remains in the informal review process with no additional activity from the previous month.
 - The Town adopted new sanitary regulations prior to approval by the Agency. The new regulations replace A180, the Consolidated Health Regulations with the NYS Department of Health's standards in 75A.
 - Status: Agency LGS, Legal and RASS staff are coordinating with the Town to ensure that proposed regulations comply with provisions of the Town's ALLUP. LGS Staff presented information at the Town's October Board on the approval process.
- **Willsboro:** The Town submitted a draft zoning law for formal review. It resulted in a complete repeal and replacement of the existing law.
 - Status: Approved at the September Agency meeting.
- **Willsboro:** The Town also submitted a draft sanitary law for informal review. Staff provided Town officials review comments on the proposed local law to supplement the Town's submittal. Staff also convened an internal meeting to discuss Agency policy relating to standards and requirements contained in program sanitary laws.
 - Status: Remains in the informal review process with no additional activity from the previous month.

Variances (2)

- **Bolton (1)**
 - **Project [LV2015-0042]** involved the construction of a 40 x 26 foot rental cottage with attached 10 x 12 foot deck 60 feet from the shoreline of Trout Lake. Relief was required from the Town 75-foot shoreline setback and 50-foot roadway setback. This variance was reversed by the Agency.
- **Edinburg (1)**
 - **Project [LV2015-0027]** involved the placement of a 10 x 10 foot shed. Relief was required from the Town side and front yards setbacks and for placement of an accessory structure in the front yard. No further Agency review was required for this variance since the project did not involve provisions of the Act.

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Summary of Local Planning Unit Program Accomplishments October 2015				
Reportable Items	Municipalities		Month Total	Year to Date
	ALLUP	Other		
Land use regulations reviewed	2	1	3	22
ALLUP amendments approved	0		0	2
ALLUP variances reviewed/reversed	2	--	2	20/0
Comprehensive Plans reviewed	0	0	0	1
Meetings with Town officials	3	1	4	21
Responded to land use planning inquiries	18	1	19	100
Training & Workshops provided	0	0	0	4
Intra-Agency local planning assistance	4	0	4	25
Inter-Agency Coordination	--	--	0	22
Coordination with Other Regional Organizations	--	--	1	15
<i>ALLUP - denotes "APA-approved Local Land Use Program"</i>				