



**SHERMAN CRAIG**  
Chairman

**TERRY MARTINO**  
Executive Director

**MEMORANDUM**

**TO:** Terry Martino  
**FROM:** Kathy Regan  
**DATE:** November 2, 2016  
**RE:** Planning Division Activity Report for October 2016

*This report reflects monthly activity of the State land and other planning staff within the Division.*

**APSLMP CONSULTATIONS**

**UMP Development/Review**

- Attended a public meeting held by DEC in Colton concerning the public draft of the Grasse River Wild Forest Area UMP
- Conducted site visits at Piseco Lake with Central Office DEC staff in review of draft UMPs for the three public campgrounds located on the lake.
- Conducted site visits with Region 6 DEC staff in the Independence River Wild Forest Area as part of the review of the team draft of a new UMP for the area.
- Participated in a call with the DEC and DOT regarding the draft Generic UMP for Travel Corridors.

**APA/DEC MOU Consultation**

- Consulted with Region 5 DEC staff concerning a snowmobile trail project proposed in the approved Taylor Pond Wild Forest Area UMP.
- Conducted site visits with Region 5 DEC staff in the Moose River Plains Wild Forest concerning proposed tree trimming along the road system and proposed mountain-bike trail construction and improvements near Great Camp Sagamore and the shoreline of Seventh Lake.
- Consulted with Region 5 DEC staff concerning Lean-to siting at Wolf Pond in Vanderhacker Mountain Wild Forest.
- Consulted with Region 5 DEC staff concerning parking lot construction in Pharaoh Lake Wilderness Area.
- Consulted with Region 6 DEC staff concerning beaver dam removal on Round Pond Trail in the Black River Wild Forest.

## **APSLMP REVISION**

### **State Land Classification**

- Drafted and presented the Draft Supplemental Environmental Impact Statement (DSEIS) for the 2016 Classification Action.
- Shared multiple drafts of the DSEIS and associated maps with the Department.
- Gathered materials for the Public Hearings.
- Started to organize public comment.

## **PARK POLICY AND PLANNING**

### **Park-wide Recreation Planning**

- Participated in the fourth meeting of the Recreational Trail Core Stakeholder Group now involved in planning development of the approved rail trail between Tupper Lake and Lake Placid within the Remsen-Lake Placid Travel Corridor.
- Worked with DEC staff to draft guidance materials for Minimum Requirements Analysis related to bridge design and construction in Wild Forest areas.
- Worked with DEC staff to draft guidance materials for the construction and maintenance of cross country ski trail on the Forest Preserve.

### **Scenic Byways**

- Provided Interpretive Signs for Route 86 to the Bridge Contractor for installation.

## **ADMINISTRATION (State Land Staff)**

### **Reporting**

- Submitted weekly and monthly reports.

### **Website Development**

- Updated the State Land web page.

### **Legal Support**

- Provided administrative support for pending litigation.

## **HISTORIC PRESERVATION ACT REVIEW**

- Reviewed proposed projects in the Towns of Saranac, Hague, Black Brook, Lewis and Keene.

October State Land Tasks Summary:

<b>Task</b>	<b>Count</b>	<b>Year to Date</b>
APSLMP Consultations	10	134
APSLMP Revision	4	33
Park Policy and Planning	4	41
Administration	6	93
Historic Preservation Act Review	5	28

**GIS AGENCY PROGRAM ADMINISTRATION**

**Consultation**

- Assisted Regulatory and Legal staff with telecom data review.
- Gave a GIS demo to Clarkson University Adirondack Semester students at Agency headquarters. Showed the Agency Lookup System, the Stereo Photo Workstation, and the use of maps at the Agency.

**Data Management**

- Programmed new functionality in the Agency Lookup System to provide staff a link between digital maps and the real-time transaction tracking database. Staff may query the map to obtain detailed information on all Regulatory Projects, Jurisdiction Inquiry Sites, Enforcement Cases, Wetland Field Visits, and Local Land Use Variances. Technology includes GIS, SQL Server, XML, ASP, ODBC.
- Re-established web mapping service connection to DEC State Land Information Management (SLIM) mapping data used in the Agency Lookup System to track existing facilities. The web mapping service is hosted by a new vendor causing a loss of service.
- Updated photo point data in the Agency Lookup System to provide staff the functionality to view GPS enabled photos taken by staff on state lands.

**Hardware/Software Management**

- Conducted troubleshooting of ArcGIS Pro license management that was being blocked by the state's firewall security.

**Training**

- Attended the Environment and Energy Cluster GIS training at DEC Albany on September 28, 29 covering ArcGIS Online web mapping technology.

**GIS MAP PRODUCTION**

- Began analysis on surrounding land classification of water bodies within the Park.

### **LUA BOUNDARY/BLUE LINE INQUIRY**

- Researched a Resource Management/Moderate Intensity Use land use boundary in the Town of Brighton, Franklin County as requested by Chris Leifheit, L.S. on behalf of a land owner. Staff determined that the boundary surveyed by Leifheit based on a previous staff description of the original intent of the boundary was a correct and reasonable delineation of the land use boundary.

### **MAP AMENDMENTS REVIEW**

- Published and issued notices for the completion of the Final Environmental Impact Statements, and finalized Orders and Certifications for MA2016-02 and MA2016-03.
- Remapped fifteen areas that the Town of Essex is requesting for map amendments. Remapping was done to use most recent and accurate information available. Tax map overlays with boundary descriptions were prepared to assist public understand how the areas affect their properties.

### **STATE LAND CLASSIFICATION /RECLASSIFICATINO REVIEW**

- Provided maps for the State Land Classification package. Over 100 maps and geographic analysis were done for classifications, re-classifications, and map correction parcels included in the DSEIS. Alternative maps were created for the Boreas area as well as other draft materials.

### **WEB ADMINISTRATION/CONTENT MANAGEMENT**

- Posted State Land Classification information.
- Posted October Domestic Violence Awareness information.
- Posted updates to the inventory of Agency reviewed telecomm sites.
- Posted the Jerry Jenkins biological survey of the Boreas area.
- Posted On-Site Wastewater Treatment guidelines.
- Posted Westlaw versions of the APA Act and Rules & Regulations.
- Posted notice of Proposed FOIL Rule Making.

## ADMINISTRATION (GIS STAFF)

October GIS/Web Tasks Summary:

Task	Count	Year to Date
GIS Agency Program Administration	7	64
GIS Map Production	22	246
LUA Boundary/Blue Line Inquiry	16	1665
Map Amendments Review	3	13
State Land Classification/Reclassification Review	2	103
Web Administration/Content Management	7	45
Administrative Tasks	0	19

## LOCAL GOVERNMENT SERVICES PROGRAM

### Outreach

- **Potsdam Managing Local Government Conference:** Staff attended the 25<sup>th</sup> annual Local Government Conference in Potsdam.
- **Southern Adirondack Planning & Zoning Conference:** Staff were scheduled to co-present at the conference on ALLUPs and the Town of Lake George Sanitary Code Amendment. Staff were unable to attend but provide presentation materials for the conference.

### Correspondence and Consultations

- **Horicon:** Responded to an inquiry from the public regarding a shoreline property.
- **Hague:** Provided the Town with information regarding the project review process.
- **Chesterfield:** Provided the Town with information regarding shoreline cutting and boathouses.
- **Bolton:** Discussed the referral process for projects in an ALLUP.
- **Lake George:** Provided the Town with information regarding a project proposal.
- **Westport:** Responded to an inquiry from the Town regarding agricultural uses.
- **Caroga:** Responded to questions from the Town regarding projects in multiple zoning districts.
- **Horicon:** Provided the Town with information regarding septic variances.
- **Bolton:** Responded to questions from the Town regarding Class A by agreement projects.
- **Brighton:** Responded to questions from the Town regarding an enforcement matter and referred to Enforcement.
- **St. Lawrence County:** Coordinated with the County regarding proposed changes to the Town of Colton zoning code.
- **Regulatory Programs:** Staff provided information regarding a project proposal in the Town of Hague.

## Agency-approved Local Land Use Programs (ALLUPs)

### Amendments

- **Caroga:** The Town is currently in the process of rewriting its zoning code. The Town is working with the Fulton County Planning Office to prepare the document.
  - Status: Informal review process. Agency LGS and Legal staff have reviewed the most recent version of the code (June 6, 2016) and sent comments to the Town on August 30<sup>th</sup> for their review.
  
- **Chester:** The Town has begun preliminary discussion to address needed amendments to its zoning code.
  - Status: Informal review process. Staff has offered to meet with the Town committee that will be tasked with drafting amendments.
  
- **Colton:** The Town has been working with St. Lawrence County on revising its local land use program and has submitted components to the Agency for informal review. The Town is also currently going through the process of amending their code for portions of the Town outside of the Adirondack Park. These amendments do not require review or approval by the Agency.
  - Status: Informal review process. Staff has a meeting scheduled with the Town and county on November 7<sup>th</sup> to go over the document.
  
- **Horicon:** The Town adopted their new zoning code on October 20<sup>th</sup>.
  - Status: Complete.
  
- **Indian Lake:** The Town is currently in the process of writing a Comprehensive Plan.
  - Status: Informal review process. Staff is reviewing components of the draft Plan.
  
- **Lake George:** The Town has submitted amendments to its local laws involving stormwater management for review.
  - Status: Formal review process. Agency Planning and RASS are reviewing the documents for presentation to the Board in November.
  
- **Bolton:** The Town has been working with a consultant to update its zoning code.
  - Status: Informal review process. Staff has been notified by the Town's consultant that a revised version of the code is forthcoming.
  
- **Queensbury:** The Town has adopted amendments to its zoning code regarding signs and interior storage facilities on October 17<sup>th</sup>.
  - Status: These amendments were approved at the October Agency meeting.

## Variances (7)

- **Arietta (1)**
  - Project [LV2016-0073] involved the expansion of a single family dwelling within the Town shoreline setback. Relief was required from the Town 100-foot shoreline setback in a Moderate Intensity Use area where the APA's shoreline setback is 50 feet. No further Agency review of this variance was required since the project did not vary provisions of the Act.
  
- **Caroga (1)**
  - Project [LV2016-0084] involved placement of a 10 x 22 foot storage shed on a vacant parcel. Relief was required from the Town zoning ordinance for placement of an accessory structure which is a non-permissible use in the R-3 district. This use variance was not reviewable by the Agency as it is a listed compatible use in Low Intensity Use [see 9 NYCRR Part 582.6 (a) (3)].
  
- **Horicon (1)**
  - Project [LV2016-0077] involved installation of an onsite wastewater treatment system to accommodate a proposed three-bedroom single family dwelling. Relief was required from the Town sanitary code requirements for absorption bed fill slope and deficient setbacks. The Agency respected the findings of the ZBA and no further action was taken on behalf of this variance.
  
- **Newcomb (2)**
  - Project [LV2016-0075] involved construction of a 24 x 28 foot garage. Relief was required from the Town side yard setback. This variance was located in an area designated as Hamlet on the Adirondack Park Land Use and Development Map and therefore did not require further review.
  - Project [LV2016-0076] involved construction of a 12 x 14 foot storage shed. Relief was required from the Town side yard setback. No further Agency review of this variance was required since the project did not involve provisions of the Act.
  
- **Queensbury (2)**
  - Project [LV2016-0071] involved a slight modification to the previously reversed LV2016-0027. The revised proposal involved the removal of an unlawful deck and expansion of a legally non-conforming single family dwelling within the Town 50-foot shoreline setback. The Agency reversed the ZBA's determination to grant the variance for expansion of the dwelling within the shoreline setback.
  - Project [LV2016-0083] involved replacement of an on-site wastewater treatment system. Relief was required for an absorption bed to be located within the Town 100 foot setback from wetlands and for the absorption bed fill to be located 3 feet from the property line. The Agency respected the findings of the ZBA and no further action was taken on behalf of this variance.

<b>Summary of Local Government Services Accomplishments October 2016</b>				
<b>Reportable Items</b>	<b>Municipalities</b>		<b>Month Total</b>	<b>Year to Date</b>
	<b>ALLUP</b>	<b>Other</b>		
Land use regulations reviewed	8	0	8	52
ALLUP amendments approved	1	--	1	4
ALLUP variances reviewed/reversed	7/1	--	7/1	84/3
Comprehensive Plans reviewed	0	0	0	2
Meetings with Town officials	0	0	1	23
Responded to land use planning inquiries	9	1	10	203
Training & Workshops provided	0	0	0	5
Intra-Agency local planning assistance	1	0	1	38
Inter-Agency Coordination	--	--	1	26
Coordination with Other Regional Organizations	--	--	0	18
<i>ALLUP - denotes "APA-approved Local Land Use Program"</i>				