



**MEMORANDUM**

**TO:** Terry Martino, Executive Director

**FROM:** Richard Weber, Deputy Director - Planning

**DATE:** April 8, 2021

**RE:** Planning Division Activity Report for the period January through March, 2021

*This report reflects monthly activity of the State land and other planning staff within the Division.*

**APSLMP CONSULTATIONS**

**UMP Development/Review**

Continued APSLMP conformance consultations with DEC staff concerning updated draft of the Fish Creek Campground UMP.

Continued APSLMP conformance consultations with DEC staff concerning updated draft of the Pepperbox Wilderness UMP.

Continued APSLMP conformance consultations with DEC and ORDA staff concerning a proposed Whiteface Mountain UMP Amendment.

Continued APSLMP conformance consultations with DEC staff concerning Chazy Highlands Management Complex.

Reviewed public comments for the Hinckley Day Use Area UMP and prepared a staff-level conformance determination for board consideration.

Continued internal review of the St. Lawrence County Team Draft UMP Amendment for SLMP conformance.

Reviewed public comments for the Debar Mountain Management Complex and conducted follow up meetings with Department staff to address SEQR compliance and next steps.

### **APA/DEC MOU Consultation**

Reviewed and responded to a Department staff inquiry regarding the placement of solar panels within the Lake George Islands Campground on Narrow Island.

Consulted with Department staff regarding the potential need for a non-natural materials bridge on the Erie Canal trail in Independence River Wild Forest.

Consulted with Department staff regarding the replacement of solar panels on the Colden Outpost cabin in the High Peaks Wilderness Area.

Consulted with Department staff regarding the conformance of a proposed river restoration project on the East Branch of the Ausable River above the Route 9N Bridge in Upper Jay.

Consulted with Department staff on the use of aquatic pesticides for invasive species control on submerged Forest Preserve lands.

Consulted with Department staff regarding the conformance of alternative designs of a proposed long span bridge in the Siamese Ponds Wilderness for a popular cross-country ski trail.

Agency State Land staff attended a meeting with DOT and DEC staff to discuss the project plans for the NYS Route 30 Bridge over the South Inlet of Raquette Lake including the integration of NYSEG powerlines in the highway ROW.

## **PARK POLICY AND PLANNING**

### **Park-wide Recreation Planning**

Continued a planning effort with DEC to develop Park-wide guidance on an approach to “visitor use management” on state lands, which may be used for future UMP proposals to address visitor-use impacts. As part of this, participated in a number of conference calls with DEC staff, communicated with National Park Service staff, and developed presentation for a future Agency meeting.

Continued participation in the DEC/APA Accessibility Advisory Committee.

## **ADMINISTRATION (State Land Staff)**

### **Regulatory Programs Support**

Continued review of Department applications for wetlands projects on Conservation Easement lands: P2020-0037, P2020-0038, P2020-0039 and P2020-0040.

## **HISTORIC PRESERVATION ACT REVIEW**

Reviewed DOT project for the removal of existing bridge and construction of new bridge in Warren County.

Reviewed proposed projects in the towns of Web, Ephrata, Northampton, Ausable, and Hope,

## **GIS AGENCY PROGRAM ADMINISTRATION**

### **Consultation**

- Working with ITS regarding our hosted dataset on NYS GIS Clearinghouse for changes and updates.
- Meeting with agency divisions to discuss website modifications and updates.
- Assisting RASS staff with providing Dan Kelting data for mapping on municipal sewer and water in park.

### **Data Management**

- Downloading and updating agency staff with the 2019 Real Property Tax Parcel data.
- Routine updates and managing of agency transactional data.
- Fixing and updating data pop-ups in our agency web mapping applications.
- Ecological data updates for the Lookup System on bat hibernacula.
- Acquired new 2020 aerial imagery from NYS GIS program office for our 3D stereoviewer.
- Made updates to APA Land Classification layer and redeployed updated version to all our web application systems.

### **Hardware/Software Management**

- Redeploying Lookup System, EditAPA 2.0 and EditAPADelete web applications to APAGIS2019 server for staff usage with new updates.
- Troubleshooting for Web App Builder Developer.
- Review of software on RASS 3D stereoviewer machine for updates and functionality.

### **Training**

- SLMS staff training courses.

### **GIS MAP PRODUCTION**

- Continued work on solar mapping for agency staff review.
- Prepared a draft public information map for the Town of Franklin

### **MAP AMENDMENTS REVIEW**

- Received an application from the Town of Warrensburg for two Hamlet expansion areas.
- Prepared a series of maps for the Town of Tupper Lake for consideration for future map amendments.
- Prepared final decision documents for MA2019-02 (Lake Luzerne)

### **STATE LAND CLASSIFICATION /RECLASSIFICATION REVIEW**

- Researched the classification history of the Camp Colby State Administrative area
- Resources the classification history of a state land parcel in the Town of Keene

### **WEB ADMINISTRATION/CONTENT MANAGEMENT**

- Agency website was moved to a new remote server by the vendor.
- Website committee formed to assist in the cleaning and reorganization of our website information and material.
- Creating website and administrative guidance documentation for staff use.
- Implementing discussed and submitted changes to the website from agency staff members.
- Regular updates and maintenance of homepage and forms and documents on website.
- Edits to the Large-Scale Subdivision review project webpages.

### **ADMINISTRATION (GIS STAFF)**

- Working with ITS to import a new SAML token certificate for our user's login on ArcGIS Online.
- Routine updates and edits to agency web mapping applications.
- Troubleshooting and assisting RASS staff with 3D stereoviewer machine issues and new 2020 aerial imagery.
- Troubleshooting and managing LUS 4.0 and other web applications.
- Reviewed the agency's GIS mapping website pages for changes and updates.

January-March 2021 GIS/Web Tasks Summary:

<b>Task</b>	<b>Count</b>	<b>Year to Date</b>
<b>GIS Agency Program Administration</b>	<b>15</b>	<b>15</b>
<b>GIS Map Production</b>	<b>8</b>	<b>8</b>
<b>LUA Boundary/Blue Line Inquiry</b>	<b>14</b>	<b>14</b>
<b>Map Amendments Review</b>	<b>4</b>	<b>4</b>
<b>State Land Classification/Reclassification Review</b>	<b>2</b>	<b>2</b>
<b>Web Administration/Content Management</b>	<b>8</b>	<b>8</b>
<b>Administrative Tasks</b>	<b>10</b>	<b>10</b>

## **LOCAL GOVERNMENT SERVICES PROGRAM**

### **Outreach**

- **Annual Info Request**
  - Sent annual request to all 101 Towns/Villages for updates to local official's' contact information.
  - Processed returns for 43 Towns/Villages
  
- **Hazard Mitigation Steering Committee**
  - Attended meeting for Fulton County via Zoom.
  - Provided information to the Franklin County committee.
  
- **Bolton**
  - Attended March 2<sup>nd</sup> Town Board meeting for proposed short term rental law via Zoom.
  
- **LGRB**
  - Attended January meeting via Zoom
  - Attended March meeting via Zoom
  
- **Common Ground Alliance**
  - Attended the March 25<sup>th</sup> CGA Meeting via Zoom.
  
- **Website**
  - Revised Local Government Services webpage & created new page for Local Government Day.
  
- **Email**
  - "Role of Local Municipalities and Entities in Addressing Aquatic Invasive Species" January 27 webinar.
  - Grant Programs, sent January 8: FEMA, NYAS DEC & NYS EFC
  - Announced cancellation of the 2021 Adirondack park Local Government Day Conference on January 28.
  - Adirondack Research Consortium:
    - "Linking Past to Present: A look at Diverse Peoples Within the Adirondacks" March 26 webinar.
    - "Enduring Footprints in the Adirondacks" March 5, 12, 19 & 26<sup>th</sup> webinars.
  
- **Miscellaneous**
  - Attended "Attracting New Residents to the Adirondacks" webinar via Zoom.

### **Correspondence and Consultations**

- **Bolton**

- Discussed variance submission with Landscape Architect.
  - Responded to questions for the own regarding the “Conversion Rule”.
  - Provided information to the public regarding wetlands.
- **Caroga**
  - Responded to questions from the Town regarding landfills.
- **Chester**
  - Provided information to the Town regarding P1995-0201.
  - Provided information to the Town regarding side and front yard setbacks.
  - Responded to questions from the Town regarding accessory structures.
- **Chesterfield**
  - Responded to questions for the Town regarding cell towers.
  - Provided information about the Town’s ALLUP to the new Code Enforcement Officer.
- **Day**
  - Provided information to the Town regarding shoreline setbacks.
- **Edinburg**
  - Provided information to the Town regarding emergency plans.
- **Hague**
  - Provided information to the landowner about the variance reversal process
  - Responded to questions from the landowner regarding the variance reversal process.
  - Provided information to the Town regarding zoning enforcement.
  - Responded to questions from the Town regarding a proposed subdivision and density.
  - Responded to questions from the Town regarding site plan review.
- **Horicon**
  - Provided information to the Town regarding a variance referral.
- **Indian Lake**
  - Responded to questions from the Town regarding P2019-0010A.
  - Responded to questions from the Town regarding P1993-0005.
- **Johnsburg**
  - Responded to questions from the Town regarding a 2011 subdivision.
  - Provide information to the Town regarding industrial areas.
- **Lake George**
  - Provided information to the Town regarding variances in Hamlet.

- Provided information to the Town regarding a proposed trail system.
- **Newcomb**
  - Provided information to the town regarding P1986-0108.
  - Provided information to the town regarding a 2000 subdivision.
- **Willsboro**
  - Responded to questions from the Town regarding a subdivision.
- **Village of Lake George**
  - Provided information to the Village regarding variance referrals.
- **Santa Clara**
  - Responded to questions from the Town's consultant regarding marinas.
- **Wilmington**
  - Responded to questions from the Town regarding grandfathering of non-conforming structures.
  - Provided information to the Town regarding wetlands.
- **Enforcement** – coordinated with staff on the following enforcement actions.
  - **E2020-0170 Bolton**
- **Regulatory Programs** – coordinated with staff on the following projects.
  - **P2020-0272 Chester**
  - **P2021-0022 Chester**
  - **P2021-0002 Chester**
  - **P2020-0283 Chesterfield**
  - **P2020-0275 Edinburg**
  - **P2019-0161 Horicon**
  - **P2019-0047 Horicon**
  - **P2021-0005 Indian Lake**
  - **A2020-0116 Johnsburg**
  - **P2021-0017 Willsboro**
  - **P2021-0051 Willsboro**
- **Jurisdictional** – provided information regarding the following jurisdictional inquiries.
  - **J2021-0080 Caroga**
  - **J2020-0953 Chester**
  - **J2021-0242 Johnsburg**
  - **J2021-0242 Johnsburg**
  - **J2020-0978/A2021-0002 Willsboro**



## Agency-approved Local Land Use Programs (ALLUPs)

### Amendments

- **Queensbury:** The Town proposed an amendment to its Zoning Code regarding Tree Service/Landscape Companies. Queensbury became an ALLUP in 1982.
  - *Status:* This amendment was approved pursuant to the Del Res on January 8, 2021.
  
- **Bolton:** The Town proposed an amendment to its Zoning Code regarding Short Term Rentals. Bolton became an ALLUP in 1980.
  - *Status:* Informal at this time. It is expected that this amendment may qualify for approval pursuant to the Del Res.
  
- **Lake George:** The Town proposes an amendment to its ALLUP regarding Planned Unit Developments in their Hamlet areas. Lake George became an ALLUP in 1978.
  - *Status:* Informal at this time. It is expected that this amendment may not require Agency review/approval.

### Variations (see separate report)

<b>Summary of Local Government Services Accomplishments January – March 2021 (as of 3/22)</b>				
<b>Reportable Items</b>	<b>Municipalities</b>		<b>Period Total</b>	<b>Year to Date</b>
	<b>ALLUP</b>	<b>Other</b>		
Land Use Regulations review/approved (note – reviewed total may include multiple reviews of same section or code)	<b>3/1</b>	<b>0</b>	<b>3/1</b>	<b>3/1</b>
ALLUP Variations Review/Reversed	<i>see separate report</i>			
JIFs Completed by LGS Staff	<b>58</b>	<b>0</b>	<b>58</b>	<b>58</b>
Comprehensive Plans Reviewed	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Meetings with Town Officials	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
Training & Workshops Provided/Email Notifications	<b>0</b>	<b>0/5</b>	<b>0/5</b>	<b>0/5</b>
Correspondence & Consultations	<b>29</b>	<b>3</b>	<b>32</b>	<b>32</b>
Intra-Agency Local Planning Assistance	<b>17</b>	<b>0</b>	<b>17</b>	<b>17</b>