



MEMORANDUM

TO: Barbara Rice, Executive Director

FROM: Megan Phillips, Deputy Director Planning
Dan Kelleher, Special Assistant, Economic Affairs

DATE: April 1, 2022

RE: Planning Division Activity Report for January through March 2022

This report reflects monthly activity for the Planning Division staff.

APSLMP CONSULTATIONS

UMP Development/Review

- Jessup River Wild Forest (*In development*) – The amendment proposes to construct the Piseco Tannery Historical Trail (a 0.4±-mile trail). The trail will be built to accessible standards using trenched stone and boardwalk construction methods and will offer multiple viewpoints of the historic ruins associated with former tannery operations.
- Alger Island Campground Intensive Use Area (*In development*) – The amendment addresses shoreline stabilization management including the replacement of boarding/mooring decks with dock structures.
- Sharp Bridge Campground Intensive Use Area (*In development*) – This new UMP proposes the reconstruction of a caretaker cabin and roads, replacement of dumping station, rehabilitation of the campground's water system, and restoration of campsites.
- Whiteface Mountain Intensive Use Area (*Out for public comment*) – This amendment entails upgrading facilities in advance of the 2023 World University Games, including homologation of trails; widening of existing trails; identification of future mountain biking and hiking trails to be built in accordance with forthcoming trail guidance from the DEC and APA; additional restroom facilities; EV charging stations; and a new lift to the Legacy Lodge.
- Generic UMP for Campgrounds and Day Use Areas (*Out for public comment*) – This amendment allows for the permanent construction of watercraft decontamination facilities to prevent the spread of aquatic invasive species associated with recreational boating.
- Rollins Pond Campground (*In development*) – This new UMP complements the recently completed Fish Creek Campground UMP and includes management actions to improve and upgrade the facilities as well as a reclassification action.

APA/DEC MOU Consultation

- Reviewed State Land Project consisting of trail work plan for bog bridge submitted by DEC Region 5 staff for the Silver Lake Wilderness.
- Consulted with Region 6 DEC staff regarding potential construction of new road bridge in the Independence River Wild Forest.
- Consulted with DEC Central Office staff regarding potential construction of new docks at the Alger Island Campground.
- Consulted with DEC Central Office staff regarding maintenance of existing shoreline structures at the Alger Island Campground.
- Consulted with Region 5 DEC staff regarding use of motor vehicles and heavy machinery for construction access pertaining to the Cedar River bridge in the Essex Chain Lake Primitive Area.
- Consulted with Region 5 DEC staff regarding beaver dam removal in the Essex Chain Lake Primitive Area.
- Reviewed State Land Project regarding potential construction of trail bridge submitted by Region 5 DEC staff for the Vanderwhacker Mountain Wild Forest.
- Consulted with Region 5 DEC staff regarding design alternatives for a causeway associated with the Remsen to Lake Placid Travel Corridor.
- Reviewed State Land Project regarding potential re-construction of a bridge submitted by DEC Region 5 staff for the West Canada Lakes Wilderness.
- Reviewed State Land Project consisting of potential new bridge construction submitted by DEC Region 5 staff for the Lake George Wild Forest.
- Consulted with Region 5 DEC staff regarding potential construction of footbridges in the Moose River Plains Wild Forest.

Permit Review

- P2013-0020 Rhododendron Pond Rotenone treatment, project involving wetlands.

PARK POLICY AND PLANNING

- Continued a planning effort with DEC to develop Park-wide guidance on an approach to “Visitor Use Management” on State lands, which may be used for future UMP proposals to address visitor-use impacts. As part of this, participated in conference calls and meetings with DEC staff.
- Provide co-leadership in the State’s ongoing Trail Stewardship Working Group, whose charge is to examine and revise certain policies and guidance related to trail construction in the Forest Preserve to ensure their consistency with Article XIV of the New York State Constitution and conformance with the State Land Master Plan.
- Represented the Agency on the NYS Road Salt Reduction Task Force and worked with training and outreach as well as road salt impacts subcommittees to make recommendations for inclusion in the Task Force’s report to the legislature.
- Coordinated Agency staff to review pertinent chapters of the Climate Action Council’s Draft Scoping Plan and prepare informal comments to the co-chair agencies for the June 10, 2022 deadline.

ADMINISTRATION (State Land Staff)

Reporting

- Submitted the Planning Division's contribution to the Agency's 2021 Annual Report.

Agency Coordination/Efficiency

- Regularly coordinated with partner agencies including OPRHP, DEC, ORDA to implement the State Lands program and advance UMPs and other inter-agency work products, including preparation for future presentations to the Agency board.

Training

- Completed mandatory trainings as assigned.

Legal Support

- Provided programmatic support for pending litigation as needed.
- Assisted with orientation to State Lands topics for new legal staff.

HISTORIC PRESERVATION ACT REVIEW

- Reviewed proposed projects in the Towns of Chester, Bolton, Keene, Northampton, Fort Ann, Johnsbury, Fine, Peru, Wilmington, Saranac, Moriah, Black Brook, Mayfield, Keene, and Arietta

GIS AGENCY PROGRAM ADMINISTRATION

Consultation

- Met with Vic Putnam regarding the 2020 Census data presentation.

Data Management

- Performed regular maintenance and review of Agency transactions and project mapping.
- Created a new GIS web service for DEC Roads and Trails and added back to web applications.
- Downloaded and processed 2020 parcel data for Agency web applications.
- Ran photo script for updating state land photos on LUS 4.0.
- Troubleshooting 2020 photo data for RASS 3D Stereoviewer.

Hardware/Software Management

- Performed updates for all ArcGIS Enterprise software programs.
- Worked with ESRI to resolve issues with Portal for ArcGIS software install.
- Downloaded and installed ArcGIS Desktop suite 10.8.2 and ArcPro 2.9.
- Troubleshooting updates for WebApp Builder Developer and web applications.

Training

- Completed SLMS-mandated trainings.

GIS MAP PRODUCTION

- Produced parkwide scale maps for the Road Salt Reduction Task Force to review when the group kicked off in February.

MAP AMENDMENTS REVIEW/LAND USE PLANNING

- MA2021-01 (Warrensburg) - The Agency Board denied the request for the two amendments in March. The FSEIS was filed on March 23 and the Agency can finalize the SEQR Findings Statement and Order in early April, pursuant to the SEQR timeline.

STATE LAND CLASSIFICATION/RECLASSIFICATION REVIEW

- Reviewing a potential reclassification action related to the Rollins Pond Campground.

WEB ADMINISTRATION/CONTENT MANAGEMENT

- Regular content management and maintenance of Agency website.
- Modified ColdFusion pages.
- Researched website vulnerabilities and evaluated solutions.
- Met with ITS to review QUALYS website vulnerability report.
- Implemented changes to naming and organization of the “Monthly Mailing Materials” pages on website.
- Researched implementation of Google Translate on Agency website.
- Modified and added content to Maps and GIS webpages.
- Performed edits and maintenance on ENB forms.

ADMINISTRATION (GIS STAFF)

- Staff redeployed a new version of web applications to the server for Agency staff to use.
- Managed LUS 4.0 and other web applications.
- Presented to the board on 2020 Census and Land Classification Statistics web applications.
- Resolved issues with the RASS 3D Stereoviewer machine.
- Republished geoprocessing tools for 2020 parcel data.
- Acquired new ESRI licenses for software updates.

Task	Count	Year to Date
GIS Agency Program Administration	27	27
GIS Map Production	7	7
LUA Boundary/Blue Line Inquiry	5	5

Map Amendments Review/Land Use Planning	6	6
State Land Classification/Reclassification Review	11	11
Web Administration/Content Management	42	42
Administrative Tasks	12	12

LOCAL GOVERNMENT SERVICES PROGRAM

Summary of Local Government Services Accomplishments January-March				
Reportable Items	Municipalities		Period Total	Year to Date
	ALLUP	Other		
Land Use Regulations review/approved (note – reviewed total may include multiple reviews of same section or code)	4/3	0	4/3	4/3
ALLUP Variances Review/Reversed	<i>see separate report</i>			
JIFs Completed by LGS Staff	30	0	30	30
Comprehensive Plans Reviewed	0	0	0	0
Meetings with Local Officials	0	3	3	0
Training & Workshops Provided/Email Notifications			4	4
Intra-Agency Local Planning Assistance	10	0	10	10

Agency-approved Local Land Use Programs (ALLUPs)

Amendments

- **Arietta:** The Town is exploring an amendment to one of its zoning districts. The Town of Arietta became an ALLUP in 1983.
 - *Status:* Informal at this time.

- **Caroga:** The Town is proposing several amendments to its zoning code. The Town of Caroga became an ALLUP in 1980.
 - *Status:* Informal at this time.

- **Village of Lake George:** The Village of Lake George became an ALLUP in 1985.
 - The Village proposed to amend its ALLUP regarding sign standards.
 - *Status:* Agency Board approved the amendment at the January meeting.
 - The Village proposes to amend Section 220-9[C] of its zoning code entitled “Performance Bonds and Other Security”.
 - *Status:* Approved via DelRes.

Variations (see separate report)

Outreach & Training (*ALLUP)

- All Towns
 - Staff developed and distributed a “Planning for Solar Survey” to all towns and villages in the Park.
 - Sent informational email on the PSC Broadband Public Hearings.
 - Sent informational email on the new Community Forest Conservation Grant Program.
 - Sent informational email on the Northern Forest Center webinar “Building the New Forest future.”
 - Sent informational email on the Northern Border Regional Commission (NBRC) State Economic and Infrastructure Development (SEID) Investment Grant Program’s new Community Forest Conservation Grant Program.
 - Provided training to new staff regarding ALLUPs.
- Local Government Review Board
 - Attended monthly meetings.
- Attended February Common Ground Alliance meeting.

Intra-Agency Local Planning Assistance

- **Enforcement** – coordinated with staff on the following enforcement actions.
 - E2022-0002 - Chester
 - E2022-0011 - Chester
 - E2022-0007 - Westport
 - E2021-0149 - Queensbury
- **Regulatory Programs** – coordinated with staff on the following projects.
 - P2020-0224 - Edinburg
 - P2021-0069 - Day
 - P2022-0014 - Chester
 - P2022-0058 - Chester
 - P2022-0038 - Indian Lake
- **Jurisdictional** – provided information regarding the following jurisdictional inquiries.
 - J2022-0115 - Edinburg

ALLUP-Variations-Monthly Reporting - January-March 2022

Town	Received	NOTES	Brief description of project - Type of variance required
APA-Number Applicant Variance Type Referral Status	- Dates - Response		
Arietta Referrals -1			
LV2021-0074 Belleville	2022-02-28	Addition to NC SFD - SL setback (100R/9E@deck/36P/50APA)	
<input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other	2022-03-24		
Reversed by Agency			
Bolton Referrals -1			
LV2022-0011 Winslow	2022-02-16	2 additions to NC SFD- SL setback (100R/53E/52P) & side setbacks - (Wetlands note in file)	
<input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other	2022-03-21		
Agency letter sent advising allowance of 30-day window to expire			
Caroga Referrals -1			
LV2022-0003 Jubar	2022-01-06	Replace SFD & construct garage - SL (75R/24E/35.6P) & side setbacks	
<input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other	2022-02-07		
Agency letter sent advising allowance of 30-day window to expire			
Chester Referrals -1			
LV2022-0012 Campbell	2022-02-22	HAMLET - Septic - Replace OSWTS - Setbacks including wetlands (RASS memo in file)	
<input type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input checked="" type="checkbox"/> Septic <input type="checkbox"/> Other	2022-03-01		
No further Agency variance review - APA letter sent to Town			
Hague Referrals -2			
LV2021-0076 Dill	2021-12-14	Replace timber wall & stairs with new stone & patio - SL (50R/3E/3P)	
<input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other	2022-01-14		
Agency letter sent advising allowance of 30-day window to expire			
LV2021-0128 Scully	2022-03-08	Septic - Replace OSWTS with mound system - Setbacks: leach field to building line to stream, tank to stream, pump station to stream, soil depth & Eljen mound	
<input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input checked="" type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input checked="" type="checkbox"/> Septic <input type="checkbox"/> Other	2022-03-09		
No further Agency variance review - APA letter sent to Town			

Common Abbreviations: ATF: After The Fact - BLA: Boundary Line Adjustment - NC: Non-Conforming - OSWTS: On-site Wastewater Treatment System- PB: Principal Building - SFD: Single Family Dwelling - SL: Shoreline ("R"required, "E"xisting and "P"roposed footage is noted as (#R/#E/#P))

Town	Received	NOTES	Brief description of project - Type of variance required
APA-Number Applicant Variance Type Referral Status	- Dates - Response		
Horicon			Referrals -2
LV2022-0005 Iannachino	2022-03-22	Septic - Replace failed OSWTS - Setback to wetland & well - RASS memo in file	
<input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input checked="" type="checkbox"/> Septic <input type="checkbox"/> Other	2022-03-29		
No further Agency variance review - APA letter sent to Town			
LV2022-0006 Letts	2022-01-31	Build new SFD - SL (100R/48.2P/75APA), Roadway setback	
<input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other	2022-03-03		
Agency letter sent advising allowance of 30-day window to expire			
Indian Lake			Referrals -2
LV2022-0002 Dion	2022-01-04	Add deck to NC SFD - SL/River SB (75R/70E/60P) - APA 150ft needs APA Rivers Variance	
<input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input checked="" type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input type="checkbox"/> Other	2022-01-11		
No further Agency variance review - APA letter sent to Town			
LV2022-0018 D'Agrosa	2022-03-11	Expand SFD, new retaining wall - Side setback, lot coverage	
<input type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other	2022-03-11		
No further Agency variance review - APA letter sent to Town			

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Town	Received	NOTES	Brief description of project - Type of variance required
APA-Number Applicant Variance Type Referral Status	- Dates - Response		
Queensbury			Referrals -14
LV2021-0103 Civitella <input type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-01-31 2022-02-15	Tear down/rebuild - Floor area, permeability, infiltration, side setbacks	
LV2021-0129 Awad <input type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2021-12-23 2022-01-05	2-lot SD - Lot width, road frontage - RASS memo in file	
LV2021-0130 Sinatra <input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other Agency letter sent advising allowance of 30-day window to expire	2021-12-23 2022-01-24	Replace SFD - SL (50R/52E/48P), FAR	
LV2021-0131 Seguljic <input type="checkbox"/> Shoreline <input type="checkbox"/> Use <input checked="" type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input checked="" type="checkbox"/> Septic <input type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2021-12-27 2022-01-03	Septic - Replace absorption field - Well & foundation setbacks - see OTHER & Post files re: wetlands	
LV2022-0007 Carey <input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input checked="" type="checkbox"/> Septic <input checked="" type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-01-28 2022-02-14	Replace septic - Absorb to SL (100R/97E/87P) & neighbor well	
LV2022-0008 Slote <input type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-01-31 2022-02-14	Construct bunkhouse (no kitchen) - Exceeds allowed accessory sqft	
LV2022-0009 Connors <input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-01-31 2022-02-15	Replace deck - SL (50R/40.94E/40.94P) & side setbacks - replace in-kind	

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Town	Received	NOTES	Brief description of project - Type of variance required
APA-Number Applicant Variance Type Referral Status	- Dates - Response		
LV2022-0010 Dempsey <input type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-01-31 2022-02-15	Addition/alteration to SFD - Side & rear setbacks	
LV2022-0013 Stefanzick <input type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input checked="" type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-03-01 2022-03-02	233sqft second story addition to NC SFD - Side setbacks & expand NC SFD	
LV2022-0015 Mitchell <input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input checked="" type="checkbox"/> Septic <input checked="" type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-03-04 2022-03-04	Septic - Install Pump Basin - Property line, shoreline & structure setbacks	
LV2022-0016 Cardona <input type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input checked="" type="checkbox"/> Septic <input type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-03-04 2022-03-04	Septic - Replace OSWTS - Setbacks to well, foundation & property line -also TM#25	
LV2022-0017 Hole <input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input checked="" type="checkbox"/> Septic <input type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-03-04 2022-03-21	Septic - Replace OSWTS - SL setback (100R/+35E/53P), ETU, property line and structure setbacks - RASS email in Other folder	
LV2022-0023 Seelye <input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-03-25 2022-03-28	2nd story dormer addition to NC SFD - SL setback (75R/33E/33P)	
LV2022-0024 Harris Bay Yacht Club <input checked="" type="checkbox"/> Shoreline <input type="checkbox"/> Use <input type="checkbox"/> Needs APA Permit <input type="checkbox"/> Density <input type="checkbox"/> Septic <input type="checkbox"/> Other No further Agency variance review - APA letter sent to Town	2022-03-25 2022-03-31	Replace-in-kind dock system & 2 buildings - SL setback (50R/0E/0P)	

Total Referrals This Reporting Period - 24

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