



## **PROTOCOL FOR ADIRONDACK PARK AGENCY PUBLIC AND PRIVATE LAND SITE VISITS**

Due to the COVID-19 pandemic the Adirondack Park Agency is implementing social distancing and other safety protocols to protect the health of all site visit participants. Failure to comply with the following guidelines and procedures will result in Agency staff ending the site visit, which could delay and impede Agency review.

Site Visit guidelines and procedures:

- Site visit participation will be limited to only people necessary for completion of the event's objectives. In addition to Agency staff, up to three other participants will be allowed at the site visit, including applicants, applicants' representatives, or applicants' contractors.
- The Agency may stagger staff attendance at a site visit.
- All participants shall wear a properly affixed protective face covering when interacting with Agency staff.
- Scheduled site visit participants and Agency staff shall not attend the site visit if any of the following are true:
  - they are experiencing any symptoms of COVID-19 identified by the [U.S. Centers for Disease Control DC](#) or [NYS Department of Health](#), which may include coughing, fever, shortness of breath, difficulty breathing, chills, body aches, sore throat, new loss of taste or smell, headache, fatigue, decrease in appetite, diarrhea, nausea, vomiting or runny nose; or
  - they are required to quarantine or isolate per [U.S. Centers for Disease Control](#) or [NYS Department of Health](#) requirements or guidelines. Based upon Governor Cuomo's Executive Order 205, issued June 25, 2020, travel to [these states](#) meets the criteria for required quarantine.
- If any participant has previously tested positive for COVID-19, that participant must follow [U.S. Centers for Disease Control](#) and [NYS Department of Health](#) guidance.
- If during the site visit Agency staff identifies a participant displaying COVID-19 symptoms, staff will leave immediately and the site visit will be re-scheduled.
- All site visits shall take place outdoors. Agency staff are not permitted to enter occupied homes, offices, site trailers, etc.
- Staff are prohibited from entering a non-Agency vehicle occupied by others or riding on all-terrain vehicles or snowmobiles that a project applicant may make available.

- Participants are prohibited from riding in an Agency vehicle, or the Agency boat. Agency staff are prohibited from entering any other boat during a site visit if doing so would violate social distancing guidelines.
- Participants and staff will, to the greatest extent practicable, maintain at least six feet of distance from other participants.
- Each site visit participant shall have their own set of necessary documents and plans, so that they do not need to be shared or distributed.
- Customary greetings such as handshakes, elbow bumps, or fist bumps between staff members and the public shall be strictly prohibited.
- Agency staff will record the names and contact information of all site visit participants.

If you have any questions regarding these protocols, please call the Agency at (518) 891-4050 or the project review staff assigned to your project.