

<p><b>ADIRONDACK PARK AGENCY</b>  <b>Division of</b>  <b>Regulatory Programs</b>          PO Box 99, 1133 NYS Route 86          Ray Brook, New York 12977          Telephone (518) 891-4050  <a href="http://www.apa.ny.gov">www.apa.ny.gov</a></p>	 <p><b>NEW YORK</b> STATE OF OPPORTUNITY.</p> <p><b>Adirondack Park Agency</b></p>	<p><b>PREAPPLICATION REQUEST</b></p>
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**Instructions:** Please provide all the information below and submit by e-mail to [APAsubmissions@apa.ny.gov](mailto:APAsubmissions@apa.ny.gov). The request and attachments should be in PDF or similar format. Electronic copies of plans must be fully scalable. Please contact the Agency’s Regulatory Programs Division at (518) 891-4050 with any questions.

**1. Project Applicant(s)\*:** \_\_\_\_\_  
 Name(s): \_\_\_\_\_

**2. Current Property Owner(s)\*\*: (  )**  
*(check above if same as Project Applicant)*  
 Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone (daytime): \_\_\_\_\_

Telephone (daytime): \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

\* The project applicant is any person having a specific legal interest in the property who submits a request to the Agency.

\*\* List all names on the current deed of record.

**3.** Please indicate the designated point of contact, and the contact’s telephone number and email address.

**4.** Identify any previous Agency action regarding the property (project permit number, jurisdictional inquiry file number, wetlands delineation case number, or enforcement case number).

**5.** Identify the town and current tax map parcel number(s) of the project site.

**6.** Please explain your legal interest in the project (are you the owner, a prospective purchaser, or lessee of the parcel) and provide a copy of any legal instrument such as a recorded deed, executed contract or lease.

**7.** Please provide a description of the proposed project.

**8.** Please attach conceptual sketch plans for the proposal, showing the location of proposed development, roads, on-site wastewater treatment systems, and any other new land use or development. Professionally prepared mapping of the property boundary and/or proposed project is not necessary for a pre-application.

Please provide all the required information and submit by e-mail to [APAsubmissions@apa.ny.gov](mailto:APAsubmissions@apa.ny.gov)